

Award Winning Tips



Label EVERYTHING! Be sure to put your full name and state on each support piece and application page that is entered.



3 files of 25 MB each can be uploaded. Use Adobe merge and combine to combine documents and photo. Links for newsletters, curriculum and blogs are acceptable.



Tell YOUR story clearly! Don't forget the 5 W's—who, what, when where and WOW! Look for telling details and vivid examples that will help you to tell your story.



Review, Review, Review! Have colleagues, a mentor or even the area English teacher look over your application for typos, spelling and grammar mistakes.



Follow the guidelines! Read the criteria carefully, making sure you follow them exactly when it comes to font size, number of support pieces & documentation



Develop your entry to WIN! Make your application look good—no small print or poor quality photos.



Try, Try AGAIN! Don't give up on applying, remember you are going against some of the best.



Submit on Time! Check your guidelines, give yourself and those assisting you time to complete award entries.



Pay attention to Details! The smallest item omitted could be the difference between 1st and 2nd place.