



## NEAFCS SILENT AUCTION DONATION FORM

*(Please complete a separate form for each donated item.)*

**Donor Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Donated Item:** \_\_\_\_\_

**Description of Donated Item (50 words or less):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Estimated Value: \$** \_\_\_\_\_

*(This assists with establishing minimum bids for the item.)*

**Specific Terms or Conditions:**

\_\_\_\_\_

**Expiration Date (if any):** \_\_\_\_\_

**NEW THIS YEAR - Send in a photo of your donated item along with this form so we can promote it on the online gallery prior to Annual Session.**

**Please return this form along with a photo of your donated item to:**

Email: [elane@executiveoffice.org](mailto:elane@executiveoffice.org) or Fax 850-222-3019 at your earliest convenience so we can plan for number of items onsite. You may also complete this form at Annual Session and drop-off at the registration desk.

The donor will be responsible for bringing all donated items to Annual Session. Please deliver the item(s) to the NEAFCS Registration Desk. If you have questions, please contact [elane@executiveoffice.org](mailto:elane@executiveoffice.org).

Thank you for your donation!