



## NEAFCS SILENT AUCTION DONATION FORM

*(Please complete a separate form for each donated item.)*

Due to the 2020 Annual Session moving to a virtual format, donors will be responsible for shipping the item(s) to the winner as well as covering all shipping fees. More details on donor responsibilities, shipping information, etc. will be provided on the NEAFCS Annual Session website.

**Donor Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Donated Item:** \_\_\_\_\_

**Description of Donated Item (50 words or less):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Estimated Value: \$** \_\_\_\_\_

*(This assists with establishing minimum bids for the item.)*

**Specific Terms or Conditions:**

\_\_\_\_\_

**Expiration Date (if any):** \_\_\_\_\_

**Send in a photo of your donated item along with this form so we can promote it on the Virtual Auction platform.**

**Please return this form along with a photo of your donated item to:**

Email: [wferguson@executiveoffice.org](mailto:wferguson@executiveoffice.org) or Fax 850-222-3019 at your earliest convenience but no later than September 11, 2020.

Thank you for your donation!