

Expectations of Showcase of Excellence/Poster Presenters Only:

If you were approved to present an Ignite Session in addition to your Poster Session, make sure you are reviewing the document titled *Expectations of Showcase of Excellence Presenter with Ignite Presentation*.

Showcase of Excellence/Poster Presentation Information:

All Poster presenters are required to submit a high-resolution image/file of your Poster and any additional supporting documentation to the National Office by **October 1, 2021**. Items must be uploaded to <https://www.dropbox.com/request/wDivGIQiyW9q0bjtqB9p>. All files should include the presenter name followed by either *Poster* or *Handout*. (Example: *William-Ferguson-Showcase-Poster.pdf* or *William-Ferguson-Contact-Handout-Sheet.pdf*)

_____ Optional manned times have been included in the Annual Session virtual schedule. If you would like to participate in this portion of Annual Session, please provide your zoom link along with the meeting ID, password, dial-in phone numbers, etc. to the National Office no later than **October 1, 2021**. The times set aside for the optional manned viewing are as follows:

- *Thursday, November 4, 2021 2:15 pm – 4:30 pm ET*
- *Friday, November 5, 2021 12:45 pm – 1:30 pm ET*

You are not required to participate in the optional manned times, however, you are required to provide contact information for at least one presenter for attendees to contact regarding discussion or questions.