

2019-20 ACTION PLAN
Committee: Awards & Recognition
Subcommittee: Awards Training

Subcommittee Chair: Keishon Thomas, Georgia, thomaskj@uga.edu
Subcommittee Chair-elect: Jheri-Lynn McSwain, Texas, jlmcswain@ag.tamu.edu
Subcommittee Apprentice: John Fuller, Missouri, fulleric@missouri.edu
Subcommittee Past Chair: Diane Reinhold, Illinois, dreinhol@illinois.edu

Strategic Plan 2017-2020 Goal 1: Recognize and promote excellence, diversity and scholarship in Extension Family and Consumer Sciences programming

Strategies: Mentor members in understanding awards opportunities and procedures

Subcommittee Goal: To increase member participation in NEAFCS awards program.

Objective: Educate members on how to apply for online national awards and how to put together a successful awards application package.

	What? (action steps)	Responsible for (specific name)	When? (specific date)
1.	Conduct webinar training session for awards	Diane Reinhold & Keishon Thomas, subcommittee members	December, 2019
2.	Send email to all 2020 award winners asking them to mentor a peer to apply	Julie Garden-Robinson, North Dakota	Dec 2019
3.	Contribute monthly "Awards Tips" to the NEAFCS newsletter. Use Newsletter Article Templates and submit Author's Picture. TOPICS – see listing below	Send Julie Garden-Robinson, Keishon Thomas and/or Diane Reinhold before the 25 th of each month listed below – 2019/2020	Monthly (see below)
	*Update on new awards and changes	Committee Member: (10/25) Christa Campbell, Georgia	Nov 2019
	*Tips on Support materials. Check affiliate award deadlines.	Committee Member: (11/25) Hope Wilson, Arizona	Dec 2019
	*Edit/proofread your application; have others review it.	Committee Member: (12/25) Judy Corbus, Florida	Jan 2020
	Award Kickoff: Encourage members to begin thinking of 2019 awards	Committee Member: (10/25) Angela Hinkle, Florida	Nov 2020
	Tackling the Task: Motivate members to begin award applications for 2021 awards	Committee Member: (4/25) Brittany Martin, Texas	May 2020
4.	Conduct an Awards Training concurrent session at Annual Session for general membership (applicants)	Keishon Thomas/Committee Members	At Annual Session September 2020