

## ACTION PLAN 2019-2020

Committee: **Member Resources**

Subcommittee: **Mentorship and Leadership**

**Subcommittee Chair: Lori Hayungs**

**Subcommittee Chair-elect: Gina Lucas**

**Subcommittee Apprentice:**

**Subcommittee Past Chair:**

### Objective:

	What? (action steps)	Responsible for (specific name)	When? (specific date)
1.	Launch and organize the Mentorship committee.	Members who attended the subcommittee meeting at Annual Session	October 2019
2.	Communicate with committee members	Lori Hayungs	October 2019
3.	Email AAFCS to gain insight into their Leadership Academy	Roxie Price Elizabeth Coots	October 2019
4.	Subcommittee meeting via Zoom	Lori Hayungs and Cindy S Davies	November 2019
5.	Review mentoring programs, brainstorm and have a ZOOM meeting to create ways to set up NEAFCS's Mentoring program.	subcommittee	December 2019
6.	Create Goals and Strategic Plan for Mentoring program	subcommittee	December 2019
7.	Share with Affiliate Presidents and get buy in regarding member survey	Board members who attend JCEP (Roxie, Sharon and Mary Ellen)	During JCEP affiliate meeting, February, 2020
8.	Board position videos to share leadership roles /opportunities	Rick Griffiths, Shaundra Ziemann-Bolinske et al	Winter 2019-2020
9.	Write a webinar proposal for NEAFCS (basics of being a member)	Gina Lucas/ Lori write proposal and schedule	Late Spring, prior to AS registration
10.	Host a concurrent leadership session at NEAFC	Cindy/Roxie	At Annual Session
11.	Create Qualtrics for Mentoring program	Rachel Chaney and Katrina Kirby	Fall 2020
12.	Send out Mentor survey to recruit mentors and mentees	Lori	Fall 2020
13.	Send out application to mentors and mentees	Lori	Winter 2020
14.	Pair members	Lori and Gina	2021
15.	Create a schedule for paired members through Zoom meeting with talking points	VP of Member Resources, Lori, Gina, Management company	2021