



NEAFCS *Annual Session* **2019**

September 30 - October 3

HERSHEY LODGE • HERSHEY, PA

Educational Awards Fund Meeting & NEAFCS Annual Business Meeting

Wednesday, October 2, 2019

2:15 PM - 4:15 PM

Hershey Lodge, Hershey, PA

NEAFCS Regional Business Meetings will be held:

Tuesday, October 1, 2019

11:15 AM – 1:15 PM

Hershey Lodge, Hershey, PA

Agenda

NEAFCS Educational Awards Fund Business Meeting

Call to Order.....	Karen Munden
Parliamentary Procedure.....	Rosemary Seghatoleslami
Credentials Report.....	Ellen Bjelland
Adoption of Meeting Rules.....	Jessica Trussell
Adoption of Agenda.....	Jessica Trussell
Appointment of Committee to Approve Minutes.....	Karen Munden
2018 Awards Fund Meeting Minutes.....	Jessica Trussell
Financial & Audit Reports.....	Joan Koonce
2020 Educational Awards Fund Budget.....	Joan Koonce
Announcements	
Adjournment	

NEAFCS Annual Business Meeting

Call to Order.....	Karen Munden
Parliamentary Procedure.....	Rosemary Seghatoleslami
Credentials Report.....	Ellen Bjelland
Adoption of Meeting Rules.....	Jessica Trussell
Adoption of Agenda.....	Jessica Trussell
Appointment of Committee to Approve Minutes.....	Karen Munden
2018 Annual Business Meeting Minutes.....	Jessica Trussell
Financial & Audit Reports.....	Joan Koonce
Adoption of 2020 Operating Budget.....	Joan Koonce

Special Committee Reports

Finance & Investment	Joan Koonce
2017-2020 Strategic Plan.....	Karen Munden
JCEP Leadership Conference.....	Dianne Gertson
JCEP PILD Conference.....	Julie Garden-Robinson
National Nominating Committee & National Office Evaluation	Lora Lee Frazier Howard
Endowment Committee.....	Judy Hetterman

New Business

Presentation of Candidates.....	Lora Lee Frazier Howard
Election of Officers.....	Lora Lee Frazier Howard
Installation of 2019-2020 NEAFCS Board.....	Lora Lee Frazier Howard
Announcements	
Adjournment	

2019 NEAFCS Credentials Report

Central Region

	Active Members as of 08/01/19	# of Delegates Allowed
Illinois	22	2
Indiana	79	3
Iowa	21	2
Kansas	64	3
Michigan	47	2
Minnesota	10	2
Missouri	26	2
Nebraska	34	2
North Dakota	24	2
Ohio	52	2
South Dakota	15	2
Wisconsin	44	2

Southern Region

	Active Members as of 08/01/19	# of Delegates Allowed
Alabama	39	2
Arkansas	74	3
Florida	66	3
Georgia	85	3
Kentucky	109	4
Louisiana	43	2
Mississippi	58	2
North Carolina	79	3
Oklahoma	66	3
Puerto Rico	LIFE	2
South Carolina	LIFE	2
Tennessee	122	5
Texas	190	8
Virginia	34	2

Eastern Region

	Active Members as of 08/01/19	# of Delegates Allowed
Connecticut	LIFE	2
Delaware	6	2
Maine	5	2
Maryland	22	2
Massachusetts	2	2
New Hampshire	LIFE	2
New Jersey	15	2
New York	16	2
Pennsylvania	32	2
Vermont	LIFE	2
West Virginia	16	2

Western Region

	Active Members as of 08/01/19	# of Delegates Allowed
Alaska	4	2
Arizona	23	2
California	11	2
Colorado	26	2
Idaho	21	2
Montana	32	2
Nevada	6	2
New Mexico	22	2
Oregon	26	2
Utah	38	2
Washington	9	2
Wyoming	5	2

The total number of delegates listed above does not include the 13 delegates allocated to the Board of Director positions.

Strategic Plan 2017 - 2020

Mission Statement

The National Extension Association of Family and Consumer Sciences (NEAFCS) provides personal and professional development opportunities for its membership and recognizes Extension professionals who impact the quality of life for individuals, families and communities.

Vision

NEAFCS is the professional organization for Extension Family and Consumer Sciences that:

- Provides innovative professional growth and leadership development opportunities
- Recognizes and promotes excellence and scholarship in programming
- Provides opportunities for sharing educational resources, networking and building partnerships
- Promotes the profession and the mission and goals of the Land Grant University Extension System

Values

NEAFCS members are dedicated to the beliefs that education is basic across the lifespan; that our clients have the ability to make their own plans and arrive at their own decisions; that diversity enhances our work with cultures that are respected and celebrated; that innovative solutions will enable us to better serve our evolving communities; and that carrying out our work in a professional and ethical manner is vital in our role as Extension Educators.

Organizational Management

Goal 1: Ensure an organizational structure and governance that meets the needs of Extension Family and Consumer Sciences members and supports the mission, vision and values of the Association

Strategies:

- Adhere to the bylaws, policies and procedures of the organization.
- Consider the development of committees, partnerships and causes as they relate to strategic direction.
- Assure balanced affiliate representation through an examination of regions and affiliate relationships.
- Seek innovative and appropriate management and information tools to support Association priorities.
- Review tools including the website and social media for their use in helping NEAFCS obtain its goals.
- Provide oversight and structure to the management company so their work supports the

vision and mission of NEAFCS through policies and procedures put in place.

Goal 2: Implement financial policies that ensure our continued viability and that reflect best practices for nonprofit organizations

Strategies:

- Assure accountability, transparency, integrity, and ethical practices in all financial transactions and philosophies.
- Work toward a level of reserves equivalent to three years of operating expenses.
- Develop investment strategies and vehicles to support our vision and mission.
- Obtain a fully funded Endowment that will continuously support targeted projects consistent with our vision, mission and strategic direction.

Awards & Recognition

Goal 1: Recognize and promote excellence, diversity and scholarship in NEAFCS programming

Strategies:

- Guide members in understanding awards opportunities and procedures.
- Evaluate awards and recognition programs in order to address current program trends and emerging technology.

Goal 2: Maintain adequate financial resources to continue funding quality awards and recognition

Strategies:

- Recruit and expand sponsorships for awards and recognition.
- Continue relationships with and recognition of current award sponsors.

Member Resources

Goal 1: Create an awareness of diversity issues impacting NEAFCS members

Strategies:

- Involve diverse members in all facets of the Association.
- Provide opportunities for members to present successful programming related to diversity.

Goal 2: Provide opportunity for communications, marketing resources and networking partnerships for Association members and the Family and Consumer Sciences profession

Strategy:

- Promote the relevance and impact of our profession and programs to internal audiences.

Goal 3: Support association publications that showcase academic excellence**Strategy:**

- Provide an opportunity for members to share scholarly work through peer reviewed publications.

Goal 4: Build and support membership, leadership, mentoring and life member opportunities**Strategies:**

- Encourage members to join national committees, attend Annual Session, and participate fully in Association offerings.
- Market opportunities for involvement, promote mentoring opportunities, and engage retirees.

Professional Development**Goal 1: Offer professional development opportunities that enhance the scholarship and research qualities and skills of members' diverse Extension work in family and consumer sciences.****Strategies:**

- Through Annual Session and a selection of additional professional development opportunities, members will learn current and cutting-edge research and practice to impact families and communities. Members will also discover new ideas, tools, techniques and colleagues to enhance their work.
- Through professional development committee work, members will enhance and/or gain leadership skills.
- By writing and proposals for presentations, webinars and other scholarly works, members will increase their scholarship capabilities.

Goal 2: Utilize technology and media to enhance the NEAFCS profession**Strategy:**

- Through targeted training and professional development members will develop and enhance skills and competencies in using technology and social and professional media.

Public Affairs

Goal 1: Increase knowledge of public issues and the relationship between the Extension system and the legislative process

Strategies:

- Encourage members to participate on public affairs committees, educational activities and in workshops.
- Support impact reporting at the local, state and national levels.

Goal 2: Build unity, pride and visibility of NEAFCS membership.

Strategies:

- Provide resources, ideas, and links related to marketing NEAFCS to members and the Extension system.
- Oversee selection of marketing materials that showcase the professionalism and wide-ranging scope inherent in our association.

Goal 3: Promote relevance and impact of our profession and programs to both internal and external audiences

Strategies:

- Communicate the value of Family and Consumer Sciences to families and communities.
- Enhance the Family and Consumer Sciences image/brand and work of Extension professionals.
- Build new partnerships with external organizations that share a common mission and vision with FCS educators.

Annual and Awards Business Meeting Rules

1. All persons shall register and have a nametag before being admitted to the meeting.
2. All voting delegates will be seated in the front rows during business meetings and shall have an official voting delegate card. Only voting delegates may make motions and vote, but all NEAFCS members may speak to questions.
3. Main motions and amendments shall be written, signed and sent by an Arrangements Task Force Subcommittee member to the secretary immediately.
4. Those speaking from the floor, should state their name and state, and must be recognized by the chair. Debate shall be limited to two minutes for each speaker and ten minutes for each question. No members shall speak more than once on the same question without the consent of the voting body granted by two-thirds vote without debate.
5. All oral reports shall be limited to three minutes. Three printed copies shall be presented to the secretary.
6. A committee shall be appointed by the president at the opening of the business meeting to approve the minutes of the annual business meeting.
7. These rules shall be adopted by a two-thirds vote of seated delegates. Rules may be amended after their adoption by a two-thirds vote.
8. All delegates must be seated with their delegation prior to the credentials report. Latecomers will not be seated.
9. Voting delegates leaving the floor must turn in their voting card to the designated person and have it reissued before returning to the floor.

Candidates for National Office

NEAFCS 2019 Slate of National Office Candidates


Lora Lee Frazier Howard, Immediate Past President & National Nominating Committee Chair



The NEAFCS National Nominating Committee is pleased to present the following slate of officers for your consideration. The committee worked hard to contact these candidates and provide the encouragement and information needed to secure their applications. We believe you will find them all highly qualified. Please remember that we have a no campaigning for office policy!

The Central and Southern Region Director candidates will give their three-minute speeches and be elected by voting delegates during their respective Regional Meetings and Awards Luncheons on Tuesday, October 1 which take place from 11:15 am to 1:15 pm. All other candidates will give their speeches during Opening Session on Monday, September 30 (2:30 – 5:00 pm). They will be elected by voting delegates during the NEAFCS Annual Business Meeting on Wednesday, October 2 from 2:15-4:15 pm.

If you are a voting delegate for your Affiliate, it is your responsibility to read through these position statements. Encourage others in your affiliate to do the same, and decide as an Affiliate which candidate you support for office. Candidate applications will be available for review at the Candidate Display near the Registration Desk and during the Exhibits at Annual Session.


The position statements follow:



President-Elect	
<div>Dianne Gertson (TX)</div> <div></div>	<p>Why would you like to be a candidate for this office?</p> <p>Our members have inspired me to be actively engaged in our Association and serving has been an honor. Together, let's dialog, dream, discover and champion the future of our Association. I seek your support, service, and passion for NEAFCS and pledge the same to you. I am willing to devote the time, energy and hard work to continue the excellent work of my predecessors. I strongly believe in our association and believe that we enjoy wonderful benefits in the professional development, recognition, and networking opportunities afforded our members. Our member benefits survey indicated that a great majority of our current members will retire within ten years, we need to provide mentoring opportunities for our newer members to continue our longstanding legacy. I have served as an officer at the district, affiliate and state level. This past year, I have had the honor of serving on the national level with NEAFCS and the outstanding board serving our members. As a Board, we work tirelessly to assure accountability, transparency and integrity as we provide opportunities for professional growth and development that our members need as leaders. Looking back at the history of NEAFCS, we have grown accustomed to change and been on the cutting edge of education. To continue our mission and leave a legacy of inspiration for generations to come we need to continue to provide professional development to our members which will enhance those skills and competencies embracing technology and media. I look forward to continuing service as NEAFCS President-Elect. On a personal note, my two terms on the board have given me the opportunity to meet and work with people across the nation. Many of these have become close, personal friends. In addition to the friendships, they have helped me to grow professionally and for that I am ever thankful.</p> <p>If you were elected, what would be your top priority/goal for your term?</p> <p>Future, Focused. Leaders empower others to embrace and advance the organization's vision. I welcome opportunities to build consensus, maintain focus and work to assure that our resources are managed to maximize outcomes. Our members are our strength. As our profession evolves, I will ensure our Association responds by</p>

	<p>providing the resources and inspiration our members need to thrive. I will work with the NEAFCS Board to strengthen partnerships with external organizations such as JCEP, AAFCS and the FCS Alliance as they share a common mission and vision with NEAFCS. As an organization, we need to communicate the value of Family and Consumer Sciences to our administration and communities. We each possess special skills, knowledge and abilities that can help advance our association. I will encourage members to use their special skills at the local, state and national levels by attending Annual Session, applying for awards, joining committees and considering elected offices. I will continue working with the board to evaluate and improve membership benefits.</p>
President-Elect	
<p>Ellen Bjelland (ND)</p> 	<p>Why would you like to be a candidate for this office? I am seeking the position of President-Elect because, at this stage in my career, it's time to give back. It's time to use my talents and gifts to support the people and the organization that have given so much to me over the decades of my Extension career. To paraphrase the words of servant-leadership scholar Robert Greenleaf, it's time to serve others...</p> <p>If you were elected, what would be your top priority/goal for your term? As much as possible, my priority will be to encourage others to be involved in the organization. Whether at the state, committee, regional or national level, there is much to be gained by stretching ourselves and taking on the various ways of serving within our association. This means each of us needs to examine our personal gifts and determine where they can best be applied. Serving our association can lead to personal and professional growth by gently nudging us to be healthier, wiser and more attuned to the needs of individuals, families and our communities. I invite you to join me on this journey!</p>
Treasurer	
<p>Barbara Wollan (IA)</p> 	<p>Why would you like to be a candidate for this office? It was an honor to be asked to apply as a candidate for national office, and my first reaction was a combination of excitement and nervousness. Being treasurer of a large national association is a serious responsibility, and I had to give it some thought. Fortunately, as I reflected further and discussed it with others, I concluded that I am equipped for the task. Although NEAFCS is a larger, more complex organization than any in which I have previously served as treasurer, the duties of treasurer are a good fit for my skills and experience. I am also confident that our experienced professional management team would provide the support I would need to carry out my duties, as well as the opportunity to learn a great deal in the role.</p> <p>My excitement about the possibility of taking on this role comes from the opportunity to make a contribution at the national level to an organization that is important to me, and to have a voice in the directions our association takes over the next two years. In addition, I would greatly value the opportunity to build new relationships and work closely with the terrific leaders that make up the board.</p> <p>If you were elected, what would be your top priority/goal for your term? My first goal, of course, would be to <i>learn</i>. I would consult closely with Danielle and others at the management firm to get a fuller grasp on our association processes and priorities, and I would also make the most of opportunities to meet with the Endowment and Finance committees and learn from the experienced members of those groups.</p> <p>Ultimately, of course, a treasurer's top priority is to maximize association resources through sound budgeting, expense management and income planning. I would work to ensure that the finance and endowment committees met and had full opportunity to be</p>

	<p>involved in the planning. In addition, a secondary goal of a treasurer is to provide transparency through clear financial reports and occasional narrative updates as needed.</p> <p>In addition to being the association Treasurer, however, I would also be a member of the board, and in that role my goal would be not only to provide board members with the <i>financial</i> information needed in planning and decision-making, but to also contribute useful non-financial insights and ideas related to the issues at hand, as appropriate.</p> <p>Relevant and dynamic programs are needed in Extension to encourage participation in the communities we serve. I will work to find those existing programs across the nation in order that our membership can learn about them. FCS professionals can also benefit from topics beyond program content which provide the opportunity to hone personal skills, leadership, and marketing, all important aspects to our complete professional development.</p> <p>With a meeting in Hershey, PA in 2019, and an unannounced location for 2020, I will work to prepare a professional development program that is of high quality for our members. I am especially excited to add my vision to the 2020 meeting!</p>
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Vice President Awards & Recognition

<p>Julie Garden-Robinson (ND)</p> 	<p>Why would you like to be a candidate for this office?</p> <p>My career in Extension is deeply rooted in service, and I believe I have gathered a wide range of experiences and perspectives from my service efforts at the local, state and national levels on Extension and non-Extension activities. I have served as the National Vice President for Public Affairs for the past two years, and I have found that I have learned a great deal and worked closely with people from around the United States to get the important messages out about our profession. After completing this role, I believe I have more to contribute and perhaps some new ideas to integrate in the Awards category.</p> <p>I have knowledge of the operations of NEAFCS, and I have worked closely with the executive management team during the past two years. We have made some changes that have increased the efficiency, I have participated in both the National Extension Leadership Development (NELD) program and the Public Issues Leadership Development (PILD) program. I believe I have gathered valuable experience that would help guide me if I were elected in this role.</p> <p>I would look forward to continued work with the board to think of innovative ways to accomplish our responsibilities. I would enjoy mentoring others to apply for awards and recognition. I bring energy and dedication to the roles that I fulfill, and I challenge myself to be innovative in my approaches, whether that means greater use of technology or other means to excite our membership, especially the next generation, and those we reach. I enjoy tracking trends, doing research and communicating sound messages as a member of diverse teams.</p> <p>If you were elected, what would be your top priority/goal for your term?</p> <p>I would like to increase the number of people who apply for awards and determine a way to recognize their efforts beyond the awards programs at conference. I think this could be accomplished through expanded use of social media and other means to let people know about their accomplishments and how these can be applied in other states. Perhaps there are other approaches we could try for the awards night. I would enjoy exploring the possibilities with a team.</p> <p>As another goal, I would see ways to recognize participants beyond the two meetings at the conference, if they choose to have their information shared on social media. In my current role, as Vice President for Public Affairs, my team and I have had excellent</p>
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	<p>participation and feedback from the Impact Statements that tell our story throughout the U.S. For example, many of the programs listed on the Impact Statements are award-winning programs, and enhancing the outreach would in turn increase awareness that "Extension" is a "system," a nationwide network of educators that do great work. We don't want to be the "best kept secret" so sometimes we need to let people know our accomplishments. My second goal would be to reach out to other national Extension leadership groups to highlight the important work of this association. I have begun this work through my efforts with the "Say Yes to FCS" campaign coordinated with AAFCS. We need to avoid working in isolation from each other, whether by subject matter or by association. For example, I served on the National Chronic Disease Prevention Team.</p>
Vice President Public Affairs	
<p>Mary Liz Wright (IL)</p> 	<p>Why would you like to be a candidate for this office? I have benefitted both professionally and personally from my membership in NEAFCS. I have learned from the webinars given by our members and have used the website as a source of great information. I have attended three annual sessions and have come home each time armed with tips, tools and material that have helped me in my position. I have enjoyed the networking and sightseeing that are always an interesting component of the annual sessions. I have made friends and widened my professional "net" by being a member of NEAFCS. I am a proponent of giving back to your community and I feel that it is my turn to give back to the NEAFCS community.</p> <p>If you were elected, what would be your top priority/goal for your term? To continue with the good foundation laid down by my predecessors in compiling the Impact Statements and making sure that our (NEAFCS affiliates) impact is shared with legislators and stakeholders. The Impact Reports provide vital information for educating our legislators and their staff in what Extension does and why it matters!</p> <p>Begin a discussion on moving the Living Well Campaign to another month so as not to conflict with March National Nutrition Month.</p>
Southern Region Director	
<p>Lorrie Coop (TX)</p> 	<p>Why would you like to be a candidate for this office? <i>"If your actions inspire others to dream more, learn more, do more and become more, you are a leader."</i> – President John Quincy Adams, former U.S. President Throughout my Extension career, being a member of NEAFCS has provided me with outstanding professional development and recognition opportunities. I have enjoyed traveling to new places, meeting new people, and learning new things. While taking part in those opportunities, I have also learned that being a member is about more than just attending meetings. The people I've met and the professional satisfaction I've enjoyed have inspired me to step forward and serve our members in a new and meaningful way. One way to do that is by running for office.</p> <p>It would be my honor to represent the Southern Region and continue the efforts of those before me by working closely with the national board, affiliate presidents and committees to lead the way in providing opportunities for our members to grow professionally. I am willing to devote the time, energy and effort needed to inspire our members to reach their professional goals.</p> <p>If you were elected, what would be your top priority/goal for your term? My top priority would be to serve as liaison between the Southern Region and the Board, making sure the affiliates are kept informed with current, accurate information and encouraging members to take part in professional development opportunities, serve on committees and mentor each other to strengthen our leadership abilities. I would also serve as a voice for the affiliates by sharing their thoughts, ideas and accomplishments with the board in a timely manner.</p>

Central Region Director

Lisa Barlage
(OH)



Why would you like to be a candidate for this office?

A successful Extension Professional blends a mixture of Teaching, Creative and Scholarly Work, Research, and Service in their career. Our professional association provides members an avenue to share:

- Research conducted – through journal publications or presentations on interventions and best practices.
- Creative and scholarly work – curriculum developed, resource materials, online/social media
- Teaching – through best practices and award opportunities
- And Service

Giving back to our profession and association through serving as an Executive Board member would allow others to use the benefits I have gained over the years from my NEAFCS membership and work for Ohio State University Extension. I feel that I have a career where I have blended these four main professional roles and I can guide other professionals as they move through their careers as well. From a young age I have always been encouraged to serve, and I love doing it. I don't mind getting up in front of others, pulling teams together to work on projects, and I love mentoring new professionals.

If you were elected, what would be your top priority/goal for your term?

As an Executive Board member I would hope to continue with the successes of those who have served before me and look for new ways to assist members and our state affiliates. Mentoring new professionals while continuing to meet the needs of those like myself, who have been around for a while, is always a challenge. The results from surveys, evaluations, committee and affiliate reports, insight from the national office staff, and member comments all provide information that can help us meet the needs of our members and continue to support our Family and Consumer Sciences profession.

Central Region Director

Vanessa Hoines
(ND)



Why would you like to be a candidate for this office?

I am seeking a challenge. During my 34 year career in Extension, I have been very involved with professional associations both at the state and national level, working on numerous committees, stepping in to help with judging award applications, helping with organizing professional development opportunities in our state, leading public relations campaigns and encouraging colleagues to become more involved in their association. This is my opportunity to step into an officer role at the national level, a new, exciting and intriguing challenge.

I am passionate about NEAFCS. Together, members form a strong foundation and voice for our profession. Involvement in our association allows members to share program ideas, deal with complex issues nationwide and support each other in our efforts. If given the opportunity, I would work diligently to lead the members of the Central region.

If you were elected, what would be your top priority/goal for your term?

Creating Connections and Encouraging Involvement - As a regional director, my top priorities would be to create connections and encourage involvement. I would connect with affiliate presidents and members in the central region through conversations at Annual Session, online meetings with presidents, electronic communications and simply picking up the phone to connect with officers and members. Many times members are waiting to be asked to become involved but before that can happen, a relationship needs to be built. Members are missing out on the opportunity to share their skills with their association. I would work to build relationships with members and help them to find a good fit for their skills within the structure of the association.



National Extension Association of Family & Consumer Sciences

National Extension Association of Family and Consumer Sciences
2018 Education Awards Fund Annual Business Meeting
Wednesday, September 26, 2018
Marriott Rivercenter
San Antonio, TX

President Lora Lee Howard called the 2018 Education Awards Fund Annual Business Meeting of the National Extension Association of Family and Consumer Sciences to order at 2:19 pm.

Parliamentary Procedures

Certified Professional Parliamentarian Sheryl Womble explained the parliamentary procedures to use during the business meeting.

Credentials Report

Julie Cascio, Western Region Director, stated 119 delegates are allowed and declared 97 seated members, 13 board members, and four electronic votes for candidates for affiliates not able to attend as the official voting delegates for the meeting. At the call to order, a total of 114 delegates were credentialed for the meeting.

Julie Cascio moved for the adoption of the credentials report. As the motion came from committee, no second was needed. Motion carried.

Lora Lee Howard, President, declared that the credentialed members were the official voting delegates for the meeting.

Adoption of Meeting Rules

Jovita Lewis, Secretary, noted that the Annual Awards Fund Business Meeting Rules were in the voting delegate packet on page 8.

Jovita Lewis moved for adoption of the Education Awards Fund meeting rules as printed. As the motion came from the committee, it did not require a second. As there were no objections to the rules, motion carried.

Adoption of Agenda

Jovita Lewis moved, on behalf of the rules committee, for the adoption of the Education Awards Fund meeting agenda as printed. As the motion came from the committee, no second was needed. Motion carried.

Appointment of Committee to Approve Minutes of the Education Awards Fund Meeting

President Howard appointed the following reviewers of the minutes: Jennifer Cannon, (Indiana), Naomi Brower (Utah), and Sharon McDonald (Pennsylvania).

Appointment of Tellers

President Howard appointed Ellen Bjelland, Julie Garden-Robinson, and Edda Cotto-Rivera to serve as tellers, if needed.

2017 Awards Fund Meeting Minutes

Jovita Lewis, Secretary, announced that the minutes of the 2017 Awards Fund Meeting were reviewed by Mary Liz Wright (Illinois), Sally Garrett (Texas), Barbara Woods (Iowa), and submitted by Secretary Jovita Lewis. Copies were made available to all voting delegates and have been posted on the NEAFCS website. Jovita Lewis, Secretary, moved to accept the 2017 Awards Fund minutes as posted on the website. With no objection to the minutes, the minutes were approved as presented.

Financial & Audit Reports

Joan Koonce, Treasurer, presented the 2018 Awards Financial Report. Joan provided the account balances for both the SunTrust and TD Ameritrade accounts as of July 31, 2018. Joan also reported that the 2017 Form 990, the tax exempt form, has been filed for the Awards fund. As there were no questions or concerns from membership, the financial report will be filed for audit.

Awards and Recognition Committee Report

Susan Routh, Vice President for Awards and Recognition, presented the committee report as published in the Annual Session Business Meeting Packet on pages 52-53. There were 614 award applications submitted in the online system. Of those, 488 (39 states) awards advanced to the national and regional awards judging. Regional directors assisted with recruiting 66 members who served as judges. A total of \$21,700.00 in registration scholarship benefitted 88 national winners to attend the 2018 Annual Session. An awards training concurrent sessions, the silent auction, and awards ceremony will be held during this year's Annual Session.

2019 Education Awards Fund Budget

Joan Koonce, Treasurer, presented the proposed 2019 Education Awards Fund Budget on page 25. Joan, moved by the direction of the Finance Committee, for the adoption of the proposed 2019 Education Awards Fund budget. No second was needed as recommendation came from the committee. Motion carried.

Announcements

There were no announcements.

Adjournment

President Lora Lee Howard adjourned the 2018 Education Awards Fund Annual Business Meeting at 2:37 pm.

Respectfully Submitted,




Jovita Lewis
Secretary

We have reviewed the minutes of the 2018 NEAFCS Education Awards Fund Business Meeting.

Jennifer Cannon (Indiana)


Naomi Brower (Utah)


Sharon McDonald (Pennsylvania)



National Extension Association of Family & Consumer Sciences

National Extension Association of Family and Consumer Sciences

2018 Annual Business Meeting

Wednesday, September 26, 2018

Marriott Rivercenter – San Antonio TX

President Lora Lee Howard called the 2018 Annual Business Meeting of the National Extension Association of Family and Consumer Sciences to order at 2:38 pm.

Parliamentary Procedures

Certified Professional Parliamentarian Sheryl Womble explained the parliamentary procedures to be used during the business meeting.

Credentials Report

Julie Cascio, Western Region Director, stated 119 delegates are allowed and declared 97 seated members, 13 board members, and four electronic votes for candidates for affiliates not able to attend as the official voting delegates for the meeting. At the call to order, a total of 114 delegates were credentialed for the meeting.

Julie Cascio moved for the adoption of the credentials report. As the motion came from committee, no second was needed. Motion carried.

Lora Lee Howard, President, declared that the credentialed members were the official voting delegates for the meeting.

Adoption of Meeting Rules

Jovita Lewis, Secretary, noted that the Annual and Awards Business Meeting Rules were in the voting delegate packet on page 8.

Jovita Lewis moved for adoption of the Annual and Awards Business Meeting Rules as printed. As the motion came from the committee, it did not require a second. There were no objections to the rules, motion carried.

Adoption of Agenda

Jovita Lewis moved, on behalf of the rules committee, for the adoption of the Business Meeting Agenda. As the motion came from the committee, no second was needed. Motion carried.

Appointment of Committee to Approve Minutes of the Annual Session Business Meeting

President Howard appointed the following reviewers of the 2018 minutes: Jill Harris, (KY), Ann Fenton (NE), and Kelly Moore (MT).

2017 Annual Business Meeting Minutes Review

Jovita Lewis, Secretary, announced that the minutes of the 2017 Annual Business Meeting were reviewed by Lisa McCoy (MD), Mary Blackburn (CA), and Donna Krug (KS) and were made available to all voting delegates and posted on the NEAFCS website.

Jovita Lewis moved to accept the 2017 Annual Business Meeting minutes as posted on the website. With no objection to the minutes, the minutes were approved as presented.

Financial Report

Joan Koonce, Treasurer, presented the balance sheet, ending July 31, 2018, as found on page 27-28 of the business meeting packet. Joan provided an overview of the organization's net worth including an update on the accounts receivable due from the prior management company. Joan confirmed that the 2017 Form 990, the tax return for exempt organizations, has been filed for NEAFCS.

The Financial Report will be filed for audit.

2017 Audit Review

Joan Koonce, Treasurer, reported that a full audit is conducted every three years and an audit review is completed in the other years. A full audit was completed in 2016 and an audit review was conducted in 2018 for 2017. The 2017 Audit review was a clean audit and has been posted on the NEAFCS website.

The 2017 Audit Review has been approved by the NEAFCS executive board.

Reports of Elected Officers

President Howard noted that written reports from Board members were available in the Annual Session Business Meeting Packet and on the NEAFCS web site. Reports are also archived in the document library of NEAFCS.org.

Susan Routh presented the Vice-President Awards and Recognition report during the Education Awards Fund meeting. This report is found on pages 53 - 54 of the Annual Session Business Meeting Packet.

The remaining board members gave brief highlights of their work:

President – Lora Lee Howard

Report found on pages 44 - 45 of the Annual Session Business Meeting Packet.

President-Elect – Karen Munden

Report found on page 45 - 46 of the Annual Session Business Meeting Packet.

Secretary – Jovita Lewis

Report found on pages 46-47 of the Annual Session Business Meeting Packet.

Treasurer – Joan Koonce

Report found on pages 47- 50 of the Annual Session Business Meeting Packet.

Vice-President Member Resources – Edda Cotto-Rivera

Report found on page 51 of the Annual Session Business Meeting Packet.

Vice-President Professional Development – Karen DeZarn

Report found on page 51 of the Annual Session Business Meeting Packet.

Vice-President Public Affairs – Julie Garden-Robinson

Report found on pages 52 of the Annual Session Business Meeting Packet.

Southern Region Director – Dianne Gertson

Report found on pages 54 - 55 of the Annual Session Business Meeting Packet.

Eastern Region Director – Diane Whitten

Report found on pages 55 - 56 of the Annual Session Business Meeting Packet.

Western Region Director – Julie Cascio

Report found on pages 56 - 57 of the Annual Session Business Meeting Packet.

Central Region Director – Ellen Bjelland

Report found on pages 57- 58 of the Annual Session Business Meeting Packet.

Immediate Past President – Terri Mayhew

Report found on pages 58 - 59 of the Annual Session Business Meeting Packet.

Additional Board Reports

Historian's Report – Carol Schlitt

Carol Schlitt reflected on the year 1939, the last year that NEAFCS (formerly HDANA) met in San Antonio, Texas when it was just five years old. Carol encouraged each affiliate to prepare/update their own history in 2019 for the NEAFCS 85th anniversary. The Historian's Report is found on page 60 of the Annual Session Business Meeting Packet and page 17 of the Annual Session Program.

Journal of Extension Representative – Luann Boyer

Luann Boyer gave brief highlights of her work as Journal of Extension (JOE) representative. The report, contained in the Annual Session Business Meeting Packet on pages 60-61, focused on the special innovation issue of JOE funded by USDA-NIFA and eXtension. Luann reported that JOE is funded yearly by land-grant universities based on the number of professional staff hired. Luann gave kudos to Debbie Allen, new JOE editor.

Executive Director – Danielle Jessup

Danielle Jessup provided an overview of the national office report contained in the Annual Session Business Meeting Packet on pages 61-63. The report outlined work with the NEAFCS Executive Board, management company services, financial services, annual session services, communication services, and membership services. The Articles of Incorporation are officially registered in state of Florida.

Bylaws – Jovita Lewis

Jovita Lewis presented the Bylaws Committee's recommended technical change to the state in which the Articles of Incorporation are registered, which is the state of Florida. Jovita Lewis moved, on behalf of the Bylaws Committee, that the Articles of Incorporation be registered in the state of Florida. As the motion came from committee, no second was needed. Motion carried.

Next, Jovita Lewis presented the Bylaws Committee's recommendation against the use of more than one method of voting for the same election. Jovita Lewis, moved, on behalf of the Bylaws Committee to delete Section 10 of Article IX to eliminate conflicting information to allow for equal opportunity to vote. As the motion came from committee, no second was needed. Motion carried.

Finance Committee Report – Joan Koonce

Joan Koonce recognized Finance Committee members and reported that the Finance Committee approved several 2018 member benefits and approved 2019 budgets.

Investment Committee Report– Joan Koonce

Joan Koonce recognized Investment Committee members and reported discussing year-to-date returns earned, account distribution, creation of financial policy, and approved 4% distribution for each account for 2019.

Special Committee Reports

2017 - 2020 Strategic Plan – Karen Munden

Karen Munden thanked the Executive Director and the Vice-Presidents for their support of the strategic plan and emphasized that each Vice President follow the NEAFCS strategic plan closely. NEAFCS is working in the third year of the strategic plan.

JCEP (Extension Leadership Conference) – Diane Whitten

Diane Whitten provided an overview of session conducted during the 2018 JCEP Leadership Conference. This conference is a great opportunity to network with Extension professionals from across the United States.

JCEP PILD Conference – Julie Garden-Robinson

Julie Garden-Robinson announced serving on the PILD Planning Committee. PILD will be held February 6-7, 2019 in San Antonio, TX. Eighteen of the twenty available 2018 PILD First Timer Scholarships, were awarded in the amount of \$300.00 due to the endowment fund.

National Office Committee – Terri Mayhew

Terri reported a smooth transition from the old management company to the new management company. A strength of the national office has been financial management which allows for clarity and transparency as well as updated policies and procedures and increased communication.

Endowment Committee - Judith Hetterman

Judith, Endowment Committee Chair, thanked the membership for their responses on the member benefits survey and gave a brief overview of the different benefits to be offered to members. Judith encouraged everyone to pledge \$85.00 in honor of the NEAFCS 85th anniversary and recruited a Western Region member to serve on the Endowment Committee.

National Office Evaluation – Terri Mayhew

Terri provided a synopsis of positive feedback received from members and board members regarding Partners in Association Management.

Annual Session Hub City Update – Terri Mayhew

Terri Mayhew announced that the Annual Session hub city model would be used in 2019. With assistance from Helms-Briscoe, the selected site for Annual Session 2019, slated for September 30 - October 3, 2019 is Hershey, Pennsylvania. The hub city model will be implemented in 2020 also for the western region at Snow Bird Resort, Salt Lake City, Utah. In 2021, the Michigan affiliate has submitted a bid to host and site search is currently underway.

National Nominating Committee – Terri Mayhew

Terri Mayhew applauded the National Nominating Committee for their hard work. The committee members were elected at Regional Meetings in 2017 and are:

Central Region – Carol Chandler (OH) and Kathleen Olson (MN)

Eastern Region – Karen Ensle (NJ) and David Roberts (WV)

Southern Region – Sarah Garrett (TX) and Amanda Hardy (KY)

Western Region – Glenda Hyde (OR) and Gisele Jefferson (CO)

Appointment of Tellers – Lora Lee Howard

Past President Carol Schlitt and the National Nominating Committee members were appointed as tellers for the election. Hannah Fincham (WV) moved to approve the appointment of tellers. Radonna Sawatzky (OK) seconded the motion. Motion carried.

New Business

Presentation of Candidates and Election of Officers – Terri Mayhew

Terri Mayhew presented candidates for vacant offices and thanked Partners in Association Management for their assistance with candidate displays.

Terri Mayhew stated that according to Article VII Section 4 of our By-laws, nominations may be made from the floor, provided nominees meet the qualifications required for that office. Credentials and letters of support are to be submitted to the National Nominating Committee Chair, prior to the Pre-Annual Session Board Meeting. None were received at that point.

Terri Mayhew presented the candidates for National Office:

President-Elect

Roxie Price (GA) was nominated for President-Elect. There being no further nominations, Roxie Price was elected by acclamation.

Secretary

Jessica Trussell (MO) was nominated for Secretary. There being no further nominations, Jessica Trussell was elected by acclamation.

Vice-President Professional Development

Jayne McBurney (NC) was nominated for Vice President Professional Development. There being no further nominations, Jayne McBurney was elected by acclamation.

Vice-President Member Resources

Lorrie Coop (TX) and Cindy Davies (NM) were nominated as candidates for Vice-President Member Resources. At this time ballots were distributed to all delegates. Meeting was recessed as tellers counted ballots. The meeting reconvened at 4:19 pm. With majority vote, the Chair declared Cindy Davies elected to the office of Vice President Member Resources.

Regional Directors

Sharon McDonald (PA), Eastern Region and Mary Ellen Fleming (CO), Western Region Director were previously elected at Regional Meetings.

New Business

2019 Budget – Joan Koonce

Joan Koonce, Treasurer, presented the proposed 2019 NEAFCS budget on behalf of the Finance Committee. As the motion came from committee, no second was needed. Motion passed.

Terri Mayhew, Nominating Committee Chair, presented the 2018 – 2019 NEAFCS Executive Board as follows:

President: Karen Munden (VA)

President Elect: Roxie Price (GA)

Vice-President Member Resources: Cindy Davies (NM)

Vice-President Professional Development: Jayne McBurney (NC)

Vice-President Public Affairs: Julie Garden-Robinson (ND)

Vice-President Awards and Recognition: Susan Routh (OK)

Secretary: Jessica Trussell (MO)

Treasurer: Joan Koonce (GA)

Central Regional Director: Ellen Bjelland (ND)

Eastern Regional Director: Sharon McDonald (PA)

Southern Regional Director: Dianne Gertson (TX)

Western Regional Director: Mary Ellen Fleming (CO)

Immediate Past President: Lora Lee Howard (KY)

Announcements

Award winners are reminded to report to their reserved seats by 6:30 pm in Salons G – I on Thursday, September 27, 2018.

The Tennessee Affiliate will have corsages available in the registration area from 9:30 am - 10:00 am on Thursday, September 27, 2018.

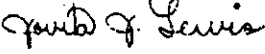
The Presidents' Reception will be held on Thursday, September 27, 2018 prior to the Awards Ceremony.

NEAFCS Members were reminded to pick up their silent auction merchandise.

The Kick-Off for the NEAFCS 85th Anniversary Celebration will be held in the Exhibit area on Wednesday, September 26, 2018 at 4:30 pm.

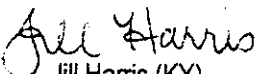
President Lora Howard declared the 2018 NEAFCS Business Meeting adjourned at 4:27 pm.

Respectfully Submitted,



Jovita Lewis
Secretary

We have reviewed the minutes of the 2018 NEAFCS Business Meeting.


Jill Harris (KY)


Ann Fenton (NB)


Kelly Moore (MT)

National Extension Association of Family & Consumer Sciences Awards Fund
Statement of Financial Position
July 31, 2019

ASSETS

Current Assets

SunTrust Bank - Operating	\$ 109,465.85
Total Current Assets	109,465.85

Investments

Awards Insured Deposit Account (Ameritrade)	3,407.91
Awards Insured Stock Account (Ameritrade)	328,774.74
Total Investments	332,182.65

TOTAL ASSETS	\$ 441,648.50
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LIABILITIES AND NET ASSETS

Net Assets

Permanently Restricted Endowment	132,250.00
Temporarily Restricted Endowment - 2019	12,856.00
Temporarily Restricted Endowment - 2018	9,442.00
Temporarily Restricted - Leadership Training	400.00
Temporarily Restricted - Marketing	250.00
Temporarily Restricted - Endowment	55,154.12
Temporarily Restricted - Awards	22,298.00
Board Designated	111,000.00
Net Assets	113,346.79
Change in Net Assets	29,247.59

Total Net Assets	486,244.50
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TOTAL LIABILITIES AND NET ASSETS	\$ 486,244.50
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National Extension Association of Family & Consumer Sciences Awards Fund
Consolidated Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (UnFavorable) Variance
Revenue					
Active/Affiliate Member	\$ -	\$ -	\$ 25,642.50	\$ 25,500.00	(25,500.00)
Life Member	-	-	675.00	540.00	(540.00)
Student Member	-	-	15.00	30.00	(30.00)
Partner Member	-	-	150.00	135.00	(135.00)
General Donations	-	75.00	2,900.00	-	75.00
Dean Don Felker Award	300.00	300.00	300.00	-	300.00
Clean Homes and Safety	-	1,150.00	1,150.00	-	1,150.00
Extension Educator Award	-	-	300.00	-	-
Silent Auction	-	-	-	3,500.00	(3,500.00)
Dividend/Interest	391.42	4,216.89	3,885.16	-	4,216.89
Gain(Loss) on Sale of Investments	(170.63)	27,349.06	(1,548.99)	-	27,349.06
Total Revenue	520.79	33,090.95	33,468.67	29,705.00	31,565.95
Expenses					
Scholarship/Grant/Fellow/Award	-	-	-	23,525.00	23,525.00
Postage/Shipping	-	11.50	-	300.00	288.50
Printing/Copying	-	63.95	-	850.00	786.05
Plaques/Certificates	-	-	424.84	2,830.00	2,830.00
Audit/Accounting Fees	1,500.00	3,000.00	-	1,500.00	(1,500.00)
Display/Board Supplies	-	50.00	209.84	500.00	450.00
Investment Fees	249.16	717.91	723.51	-	(717.91)
Bank and Credit Card Fees	-	-	-	200.00	200.00
Total Expenses	1,749.16	3,843.36	1,358.19	29,705.00	25,861.64
Change in Net Assets	\$ (1,228.37)	\$ 29,247.59	\$ 32,110.48	\$ -	\$ 57,427.59

2020 Awards Fund Proposed Budget

	2018 Budget	2018 Final	2019 Budget	2020 Budget	Notes
Revenues					
Member Dues - Active Affiliates	\$25,500.00	\$26,122.50	\$25,500.00	\$25,500.00	1,700 x \$15
Member Dues - Life Members	\$540.00	\$720.00	\$540.00	\$540.00	12 x \$45
Member Dues - Partner Members	\$135.00	\$150.00	\$135.00	\$120.00	8 x \$15
Member Dues - Student Members	\$30.00	\$37.50	\$30.00	\$15.00	2 x \$7.5
Awards - Dean Don Felker Award	\$0.00	\$300.00	\$0.00	\$0.00	
Awards - Community Partnership Award	\$0.00	\$0.00	\$0.00	\$0.00	
Awards - Clean Homes & Safety	\$1,000.00	\$1,150.00	\$0.00	\$0.00	
Awards - Extension Educator Award	\$0.00	\$300.00	\$0.00	\$0.00	
Awards - Extension Housing Outreach	\$0.00	\$0.00	\$0.00	\$600.00	
Silent Auction	\$3,500.00	\$4,963.00	\$3,500.00	\$3,500.00	
	\$30,705.00	\$33,743.00	\$29,705.00	\$30,275.00	
Expenses					
Scholarship/Grant/Fellow/Award	\$22,825.00	\$22,375.00	\$23,525.00	\$21,550.00	includes all awards except Past President Award
Postage/Shipping	\$250.00	\$369.31	\$300.00	\$300.00	
Printing/Copying	\$800.00	\$850.99	\$850.00	\$850.00	awards program, poster board design and printing
Plaques/Certificates	\$2,500.00	\$2,811.88	\$2,830.00	\$3,000.00	Award winner plaques, board member awards, certificates, certificate folders, Hall of Fame Awards & Friend of NEAFCS
Hall of Fame/Friend of NEAFCS Hotel Reimbursement Expense	\$0.00	\$0.00	\$0.00	\$650.00	
Supplies	\$500.00	\$209.84	\$500.00	\$500.00	
Audit/Review and 990 Filing	\$0.00	\$0.00	\$1,500.00	\$1,500.00	
Bank/Credit Card Fees	\$200.00	\$0.00	\$200.00	\$200.00	
	\$27,075.00	\$26,617.02	\$29,705.00	\$28,550.00	
Income Over (Under) Expense	\$3,630.00	\$7,125.98	\$0.00	\$1,225.00	

NEAFCS Financial Goals

Financial spending shall reflect the mission of the Association and the goals of the strategic plan. The Association's funds shall be used to promote and provide service and information to the entire membership, not for the benefit of one individual or specific group of individuals within the membership.

Goal 1: To maintain a level of reserves equivalent to at least three years of operating expenses.

Goal 2: To continue building the Endowment to support targeted projects consistent with the Association's mission, goal and strategic plan.

Goal 3: To support current strategic plan goals and management functions through member dues and excess reserve funds.

Goal 4: To explore NEW sources of funding for NEAFCS programming:

- Sponsorships
- Write proposals for grant-funded projects
- Publish and sell FCS textbooks, publications, etc.
- Annual giving campaign

Goal 5: To provide affordable professional development opportunities

- Annual Session will be a separate, self-sustaining activity
- Dollars will be available to support regional professional development opportunities

Goal 6: To promote the profession.

- Attract, retain and develop diverse membership in NEAFCS
- Image enhancement efforts
- Provide Annual Session training in image enhancement and marketing
- Public affairs pre-conference, grants and grant opportunities
- Education of public decision makers of our role as a source of information and programming that strengthens individuals, families and communities
- Remain active in Joint Council of Extension Professionals (JCEP)

Goal 7: To provide leadership development training.

- Public Issues Leadership Development Conference scholarships
- Regional workshops

Goal 8: To facilitate professional networking and communications.

- Website, List services and discussion groups
- eNEAFCS / *Communique*, *Journal of NEAFCS*
- JCEP
- Galaxy Conferences

Goal 9: To fund management functions of the organization.

- National office / 800 phone number / credit cards
- Support national board and committee work
- Use cost effective travel and operations procedures

Goal 10: To recognize members through awards and recognition.

- Grants, fellowships, monetary awards and academic excellence
- Develop outside sources of monies to fund awards and recognition
- Awards and fellowships include 14% management fee
- Any 'named awards' without ongoing funding is open for renaming if endowment or new sponsor is found.

Adopted October 2004, Reviewed and Revised August 2008

National Extension Association of Family & Consumer Sciences
Statement of Financial Position
July 31, 2019

ASSETS

Current Assets

Suntrust Bank - Operating	\$ 705,511.27
Prepaid Annual Session	21,200.00
Prepaid Insurance	<u>982.66</u>

Total Current Assets	<u>727,693.93</u>
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Investments

Insured Deposit Account (Ameritrade)	11,169.30
Operating Equities (Ameritrade)	<u>1,095,235.76</u>

Total Investments	<u>1,106,405.06</u>
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TOTAL ASSETS	<u><u>\$ 1,834,098.99</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Deferred Income - Life Members Dues	<u>\$ 100.00</u>
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Total Current Liabilities	100.00
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Net Assets

Net Assets	1,493,213.78
Change in Net Assets	<u>340,785.21</u>

Total Net Assets	<u>1,833,998.99</u>
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TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 1,834,098.99</u></u>
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National Extension Association of Family & Consumer Sciences
Consolidated Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Revenue					
Membership Services	\$ 1,400.00	\$ 181,400.00	\$ 183,945.00	\$ 175,600.00	\$ 5,800.00
Annual Session	126,860.00	221,075.00	300,165.00	340,925.00	(119,850.00)
Exhibit/Sponsorship	1,725.00	26,071.00	20,325.00	21,900.00	4,171.00
Total Revenue	<u>129,985.00</u>	<u>428,546.00</u>	<u>504,435.00</u>	<u>538,425.00</u>	<u>(109,879.00)</u>
Expenses					
Membership Services	-	2,942.68	27,260.00	59,380.00	56,437.32
Annual Session	-	20,504.07	22,439.00	242,975.00	222,470.93
Exhibit/Sponsorship	-	605.29	325.00	10,800.00	10,194.71
Public Affairs	-	10,306.01	12,018.75	12,800.00	2,493.99
Training/Professional Development	-	17,323.74	13,912.13	14,400.00	(2,923.74)
Board/Committee	3,970.54	17,886.38	23,443.14	58,850.00	40,963.62
General & Administration	20,905.60	124,761.09	127,821.40	208,999.00	84,237.91
Total Expenses	<u>24,876.14</u>	<u>194,329.26</u>	<u>227,219.42</u>	<u>608,204.00</u>	<u>413,874.74</u>
Net Operating Income	105,108.86	234,216.74	277,215.58	(69,779.00)	303,995.74
Non-Operating Income (Expense)					
Interest and Dividend Income	1,330.83	14,096.74	12,388.61	-	14,096.74
Unrealized Investment Gain (Loss)	(289.51)	92,471.73	(5,263.32)	-	92,471.73
Total Non-Operating Income (Expenses)	<u>1,041.32</u>	<u>106,568.47</u>	<u>7,425.29</u>	<u>-</u>	<u>106,568.47</u>
Change in Net Assets	<u>\$ 106,150.18</u>	<u>\$ 340,785.21</u>	<u>\$ 284,640.87</u>	<u>\$ (69,779.00)</u>	<u>410,564.21</u>

SUPPLEMENTAL INFORMATION

National Extension Association of Family & Consumer Sciences
Membership Services
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (UnFavorable) Variance
Revenue					
Membership Active/Affiliate Members	\$ 1,400.00	\$ 175,700.00	\$ 174,420.00	\$ 170,000.00	\$ 5,700.00
Membership Life Members	-	3,000.00	5,300.00	3,600.00	(600.00)
Membership Partners Dues	-	800.00	1,000.00	1,000.00	(200.00)
Membership Student Dues	-	100.00	225.00	100.00	-
Membership List Rental	-	300.00	500.00	600.00	(300.00)
Membership Marketing	-	-	-	300.00	(300.00)
Anniversary Pins	-	1,400.00	-	-	1,400.00
Membership Endowment Contribution	-	100.00	2,500.00	-	100.00
Total Revenue	1,400.00	181,400.00	183,945.00	175,600.00	5,800.00
Expenses					
Membership Service - Membership fee to Awards	-	-	26,482.50	26,220.00	26,220.00
Membership Service - Postage/Shipping	-	-	-	300.00	300.00
Membership Service - Marketing Items	-	-	-	300.00	300.00
Membership Service - Graphic Design	-	195.00	227.50	260.00	65.00
Membership Service - Printing/Copying	-	-	-	250.00	250.00
Membership Service - Supplies	-	2,747.68	-	200.00	(2,547.68)
Membership Service - JNEAFCS	-	-	-	2,500.00	2,500.00
Membership Service - Historian/Archival	-	-	-	100.00	100.00
Membership Service - Representative to JOE	-	-	550.00	1,250.00	1,250.00
Membership Service - Additional Member Benefits	-	-	-	28,000.00	28,000.00
Total Expenses	-	2,942.68	27,260.00	59,380.00	56,437.32
Increase(Decrease) in Net Assets	\$ 1,400.00	\$ 178,457.32	\$ 156,685.00	\$ 116,220.00	\$ 62,237.32

National Extension Association of Family & Consumer Sciences

Annual Session

Statements of Activity - Budget and Actual

For the One Month and Year to Date Ended

July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Revenue					
Member Registration	\$ 99,905.00	\$ 174,555.00	\$ 243,240.00	\$ 255,000.00	\$ (80,445.00)
Non-Member Registration	5,925.00	8,995.00	18,550.00	13,125.00	(4,130.00)
Spouse/Guest Daily Registration	6,300.00	8,475.00	9,150.00	8,125.00	350.00
Student Registration	250.00	500.00	250.00	1,250.00	(750.00)
FCS Program Leaders	3,775.00	6,475.00	3,150.00	10,500.00	(4,025.00)
Registration In Depth Session	7,285.00	15,000.00	20,015.00	11,000.00	4,000.00
Registration Pre-Conference Workshops	3,420.00	7,075.00	5,810.00	11,900.00	(4,825.00)
Annual Session - Awards & Recognition	-	-	-	23,525.00	(23,525.00)
Annual Session Room Rebate	-	-	-	6,500.00	(6,500.00)
Total Revenue	126,860.00	221,075.00	300,165.00	340,925.00	(119,850.00)
Expenses					
Annual Session Bank/Credit Card Processing	-	-	293.08	-	-
Annual Session Conference Bags	-	-	306.09	5,700.00	5,700.00
Annual Session Photography/Photo Processing	-	-	-	1,500.00	1,500.00
Annual Session Speaker Fees/Travel	-	-	-	6,000.00	6,000.00
Annual Session In-Depth Session	-	125.00	2,639.00	8,500.00	8,375.00
Annual Session Honoraria Parliamentarian	-	-	-	600.00	600.00
Annual Session Postage/Shipping	-	-	-	1,500.00	1,500.00
Annual Session Printing/Copying	-	479.01	145.77	6,000.00	5,520.99
Annual Session Graphic Design	-	227.50	447.50	1,500.00	1,272.50
Annual Session Supplies	-	278.90	-	1,500.00	1,221.10
Annual Session Board/Committee Food & Beverage	-	-	-	2,000.00	2,000.00
Annual Session Food & Beverage	-	15,000.00	-	100,000.00	85,000.00
Annual Session Welcome Event	-	-	7,656.00	40,000.00	40,000.00
Annual Session Leadership Event	-	-	2,075.00	8,500.00	8,500.00
Annual Session Life Member Meeting Non Food Related	-	-	-	350.00	350.00
Annual Session First Timers Event Non Food Related	-	-	-	200.00	200.00
Annual Session Audio Visual	-	-	-	33,000.00	33,000.00
Annual Session Call for Proposal System	-	3,380.00	3,380.00	5,000.00	1,620.00
Annual Session Live Streaming/On-demand Conf.	-	100.00	4,059.99	20,000.00	19,900.00
Annual Session Insurance	-	913.66	1,105.97	1,125.00	211.34
Annual Session Site Survey Travel	-	-	330.60	-	-
Total Expenses	-	20,504.07	22,439.00	242,975.00	222,470.93
Increase(Decrease) in Net Assets	\$ 126,860.00	\$ 200,570.93	\$ 277,726.00	\$ 97,950.00	\$ 102,620.93

National Extension Association of Family & Consumer Sciences
Exhibit/Sponsorship
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Revenue					
Exhibit Sales/State Sales Table	\$ 1,575.00	\$ 17,421.00	\$ 12,075.00	\$ 15,000.00	\$ 2,421.00
Exhibit AS Sponsorship	-	6,700.00	8,000.00	6,500.00	200.00
Exhibit Ad Sales	-	750.00	-	-	750.00
Exhibit Forum	150.00	1,200.00	250.00	400.00	800.00
Total Revenue	1,725.00	26,071.00	20,325.00	21,900.00	4,171.00
Expenses					
Exhibit Decorating Services	-	-	-	10,000.00	10,000.00
Exhibit Exhibitor Gifts/Refreshments	-	-	-	250.00	250.00
Exhibit Postage/Shipping	-	180.29	-	100.00	(80.29)
Exhibit Printing/Copying	-	100.00	-	100.00	-
Exhibit Design Fee	-	325.00	325.00	350.00	25.00
Total Expenses	-	605.29	325.00	10,800.00	10,194.71
Increase(Decrease) in Net Assets	\$ 1,725.00	\$ 25,465.71	\$ 20,000.00	\$ 11,100.00	\$ 14,365.71

National Extension Association of Family & Consumer Sciences
Public Affairs
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Expenses					
Scholarships	\$ -	\$ 6,000.00	\$ 5,400.00	\$ 6,000.00	\$ -
Supplies	-	-	-	120.00	120.00
Postage	-	-	-	60.00	60.00
Printing/Copying	-	-	-	300.00	300.00
Travel	-	3,026.01	4,798.75	4,500.00	1,473.99
Reg/Fees Other Training	-	1,280.00	1,820.00	1,820.00	540.00
Total Expenses	-	10,306.01	12,018.75	12,800.00	2,493.99
Increase(Decrease) in Net Assets	\$ -	\$ (10,306.01)	\$ (12,018.75)	\$ (12,800.00)	\$ 2,493.99

National Extension Association of Family & Consumer Sciences
Training and Professional Development
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Expenses					
Postage/Shipping	\$ -	\$ 26.30	\$ 22.01	\$ 50.00	\$ 23.70
Printing/Copying	-	157.34	155.58	100.00	(57.34)
Scholarship	-	8,050.00	8,050.00	8,750.00	700.00
Supplies	-	-	-	100.00	100.00
Travel	-	7,690.10	4,304.54	4,000.00	(3,690.10)
Registration/Other Training	-	1,400.00	1,380.00	1,400.00	-
Total Expenses	-	17,323.74	13,912.13	14,400.00	(2,923.74)
Increase(Decrease) in Net Assets	\$ -	\$ (17,323.74)	\$ (13,912.13)	\$ (14,400.00)	\$ (2,923.74)

National Extension Association of Family & Consumer Sciences
Board Committee
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Expenses					
Board/Committee Delegate Packet Printing	-	-	-	400.00	400.00
Board/Committee Postage	-	-	-	400.00	400.00
Board/Committee Printing	-	127.90	-	100.00	(27.90)
Board/Committee Supplies	-	-	86.65	1,000.00	1,000.00
Board/Committee Committee Travel	3,948.66	16,125.22	22,811.46	55,000.00	38,874.78
Board/Committee Registration/Other Training Fee	21.88	910.87	210.38	500.00	(410.87)
Board/Committee Meeting Expense	-	722.39	334.65	700.00	(22.39)
Board/Committee Regional Director Expense	-	-	-	750.00	750.00
Total Expenses	<u>3,970.54</u>	<u>17,886.38</u>	<u>23,443.14</u>	<u>58,850.00</u>	<u>40,963.62</u>
Increase(Decrease) in Net Assets	<u>\$ (3,970.54)</u>	<u>\$ (17,886.38)</u>	<u>\$ (23,443.14)</u>	<u>\$ (58,850.00)</u>	<u>\$ 40,963.62</u>

National Extension Association of Family & Consumer Sciences
General and Administrative
Statements of Activity - Budget and Actual
For the One Month and Year to Date Ended
July 31, 2019

	One Month 7/31/2019 Actual	Year to Date 7/31/2019 Actual	Year to Date 7/31/2018 Actual	Annual Budget	Favorable (Unfavorable) Variance
Expenses					
General & Admin. Management Fee	14,264.58	99,852.06	96,083.30	171,175.00	71,322.94
General & Admin. Audit	-	4,520.69	10,271.83	8,000.00	3,479.31
General & Admin. Postage/Shipping	2.50	18.00	187.18	350.00	332.00
General & Admin. Printing/Copying	10.10	12.40	190.60	350.00	337.60
General & Admin. Storage Facility	15.00	15.00	36.00	150.00	135.00
General & Admin. Supplies	-	275.68	146.84	500.00	224.32
General & Admin. Insurance	-	2,280.00	2,203.00	2,300.00	20.00
General & Admin. Staff Travel	448.00	4,538.19	3,201.26	5,000.00	461.81
General & Admin. Web Technology	1,342.95	4,993.95	5,346.24	6,934.00	1,940.05
General & Admin. Telephone	75.00	525.00	525.00	900.00	375.00
General & Admin. Corporate Filing Fee	-	70.00	70.00	70.00	-
General & Admin. Investment Fees	829.65	2,419.55	1,636.88	-	(2,419.55)
General & Admin. Bank/Credit Card Fees	3,917.82	5,240.57	7,923.27	13,270.00	8,029.43
Total Expenses	20,905.60	124,761.09	127,821.40	208,999.00	84,237.91
Increase(Decrease) in Net Assets	\$ (20,905.60)	\$ (124,761.09)	\$ (127,821.40)	\$ (208,999.00)	\$ 84,237.91

2020 NEAFCS Operating Account Proposed Budget

	2018 Budget	2018 Actual Year- End	2019 Budget	2020 Budget	Notes
Revenues					
Member Dues - Active Affiliates	\$170,000.00	\$174,870.00	\$170,000.00	\$170,000.00	1,700 affiliate members
Member Dues - Life Members	\$3,600.00	\$5,300.00	\$3,600.00	\$3,600.00	12 life members
Member Dues - Partner Members	\$900.00	\$1,000.00	\$1,000.00	\$800.00	8 partner members
Member Dues - Student Members	\$200.00	\$200.00	\$100.00	\$100.00	2 student members
Membership - Mailing List Rental	\$600.00	\$800.00	\$600.00	\$600.00	2 rentals
Membership - Marketing Items	\$100.00	\$311.50	\$300.00	\$300.00	Merchandise Items
Membership - Marketing Items/Anniversary Pins	\$0.00	\$0.00	\$0.00	\$0.00	Anniversary Pins
Annual Session - Member Registrations	\$255,000.00	\$282,520.88	\$255,000.00	\$255,000.00	600 @ \$425
Annual Session - Non-Member Registrations	\$13,125.00	\$30,112.50	\$13,125.00	\$15,750.00	30 @ \$525
Annual Session - Student Registrations	\$2,000.00	\$550.00	\$1,250.00	\$500.00	2 @ \$250
Annual Session - Spouse/Guest, Event Ticket Registrations	\$8,125.00	\$14,317.50	\$8,125.00	\$11,375.00	35 @ \$325
Annual Session - FCS Program Leaders Meeting Registrations	\$12,000.00	\$11,385.00	\$10,500.00	\$10,500.00	70 @ \$150
Annual Session - In-Depth Workshop Registrations	\$12,500.00	\$21,545.00	\$11,000.00	\$13,500.00	Approx. 300 attendees at \$45 per ticket
Annual Session - Pre-Conference Workshop Registrations	\$12,750.00	\$7,105.00	\$11,900.00	\$8,500.00	100 @ \$85
Annual Session - Scholarship Transferred from Awards	\$21,725.00	\$21,275.00	\$23,525.00	\$21,550.00	
Annual Session - Hotel Commissions	\$35,040.00	\$44,372.77	\$0.00	\$24,268.00	\$169 x 1,436 required pickup; 10% commission
Annual Session - Rebate	\$0.00	\$0.00	\$6,500.00	\$6,000.00	(1 per 40 occupied - 1,436/40*169)
Annual Session - Exhibits/State Tables	\$12,500.00	\$13,000.00	\$15,000.00	\$15,000.00	25 exhibitors
Annual Session - Sponsorships	\$11,000.00	\$18,000.00	\$6,500.00	\$8,000.00	
Annual Session - Exhibit Forums	\$400.00	\$400.00	\$400.00	\$400.00	4 @ \$100
Annual Session - Advertising / Bag Inserts	\$0.00	\$800.00	\$0.00	\$225.00	
	\$571,565.00	\$647,865.15	\$538,425.00	\$565,968.00	

Expenses					
Membership - Graphic Design	\$260.00	\$0.00	\$260.00	\$260.00	
Membership - Postage/Shipping	\$300.00	\$300.00	\$300.00	\$300.00	
Membership - Printing/Copying	\$200.00	\$628.70	\$250.00	\$250.00	
Membership - Supplies	\$200.00	\$2,632.70	\$200.00	\$300.00	
Membership - JNEAFCS	\$0.00	\$0.00	\$2,500.00	\$2,000.00	editing expense only
Membership - Historian/Archival Expense	\$100.00	\$0.00	\$100.00	\$100.00	
Membership - Additional Member Benefits	\$0.00	\$0.00	\$28,000.00	\$28,000.00	money from AS revenue (approx.. 1/3 of profits)
Membership - Representative to JOE	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	
Membership - Dues Transfer to Awards	\$26,205.00	\$27,030.00	\$26,220.00	\$26,175.00	\$15 x 1,700, \$45 x 12, \$15 x 8, \$7.50 x 2
Membership - Marketing Items	\$0.00	\$0.00	\$300.00	\$300.00	
IFHE/World Congress Expense	\$0.00	\$0.00	\$0.00	\$800.00	cost of booth fees, shipping of materials, printing, etc.
Training/Professional Development - Postage/Shipping	\$50.00	\$22.01	\$50.00	\$50.00	
Training/Professional Development - Printing/Copying	\$100.00	\$155.58	\$100.00	\$180.00	
Training/Professional Development - Scholarships	\$8,750.00	\$8,050.00	\$8,750.00	\$8,750.00	\$350 x 25 for JCEP Leadership
Training/Professional Development - Supplies	\$100.00	\$0.00	\$100.00	\$100.00	
Training/Professional Development - Travel Reimbursement	\$3,000.00	\$4,304.54	\$4,000.00	\$5,000.00	JCEP travel for board and approved committee members
Training/Professional Development - Registration/Other Training Fees	\$1,600.00	\$1,380.00	\$1,400.00	\$1,400.00	JCEP travel for board and approved committee members
Public Affairs - Scholarship/Awards/Grants	\$6,000.00	\$5,400.00	\$6,000.00	\$5,915.00	13 PILD scholarships @ \$455 (changed due to Endowment Funds)
Public Affairs - Postage/Shipping	\$60.00	\$27.10	\$60.00	\$60.00	
Public Affairs - Printing/Copying	\$300.00	\$125.80	\$300.00	\$300.00	
Public Affairs - Supplies	\$100.00	\$0.00	\$120.00	\$120.00	
Public Affairs - Travel Reimbursement	\$3,200.00	\$4,798.75	\$4,500.00	\$4,500.00	PILD travel for board and approved committee members
Public Affairs - Registration/Other Training Fees	\$1,200.00	\$1,820.00	\$1,820.00	\$1,820.00	PILD travel for board and approved committee members
Board/Committee - Postage/Shipping	\$600.00	\$164.05	\$400.00	\$400.00	

Board/Committee - Printing/Copying	\$100.00	\$113.75	\$100.00	\$100.00	
Board/Committee - Supplies	\$1,000.00	\$987.35	\$1,000.00	\$1,000.00	
Board/Committee - Travel Reimbursement	\$65,000.00	\$35,116.13	\$55,000.00	\$43,000.00	Annual Session, meal reimb., future Site Visit, JCEP board, AAFCS
Board/Committee - Registration/Other Training Fees	\$500.00	\$210.38	\$500.00	\$500.00	AAFCS print, shipping, etc.
Board/Committee - Meeting Expense	\$350.00	\$334.65	\$700.00	\$700.00	winter board meeting room rental
Board/Committee - Regional Director Expense	\$750.00	\$579.83	\$750.00	\$800.00	Regional Director Business Meeting Expense, VP volunteer expense
Board/Committee - Delegate Packet Printing	\$400.00	\$177.99	\$400.00	\$400.00	
General & Admin - Management Fees	\$159,000.00	\$165,666.60	\$171,175.00	\$174,000.00	
General & Admin - Telephone	\$900.00	\$900.00	\$900.00	\$900.00	
General & Admin - Audit/Accounting Fees	\$12,500.00	\$12,898.21	\$8,000.00	\$11,500.00	audit and filing of 990's for Operating Only
General & Admin - Web/Technology Fees	\$5,500.00	\$7,438.28	\$6,934.00	\$8,000.00	\$430 x 12 MemberClicks, \$625 for Constant Contact, \$1,068 GoToWebinar, Sign-Up Genuis \$40, memberclicks yearly transaction fees \$900
General & Admin - Postage/Shipping	\$300.00	\$229.61	\$350.00	\$350.00	
General & Admin - Printing/Copying	\$100.00	\$227.20	\$350.00	\$350.00	
General & Admin - Supplies	\$500.00	\$195.73	\$500.00	\$500.00	
General & Admin - Insurance	\$2,300.00	\$2,203.00	\$2,300.00	\$2,300.00	General Liability, Bond (\$200) & D&O (\$1,500)
General & Admin - Staff Travel	\$4,500.00	\$8,710.98	\$5,000.00	\$6,500.00	2020 AS travel, site visit, anticipated 2020 winter board travel
General & Admin - Corporate Filing Fees	\$100.00	\$70.00	\$70.00	\$70.00	
General & Admin - Storage	\$150.00	\$54.00	\$150.00	\$150.00	
General & Admin - Bank/Credit Card Fees	\$13,270.00	\$10,304.87	\$13,270.00	\$13,270.00	(\$250 membership, Annual Session - PayPal = \$9,200 / MemberClicks = \$3320, \$500 exhibits)
Annual Session - Conference Promo Items	\$7,000.00	\$6,575.63	\$5,700.00	\$4,000.00	neck wallets, bags, promo items, etc.
Annual Session - Graphic Design Fees	\$1,200.00	\$1,357.50	\$1,500.00	\$1,500.00	
Annual Session - Photography	\$1,500.00	\$1,580.24	\$1,500.00	\$1,500.00	
Annual Session - Speaker Fees	\$10,000.00	\$1,758.48	\$6,000.00	\$6,000.00	General Session and Pre-Con Speakers
Annual Session - Honoraria Parliamentarian	\$600.00	\$350.00	\$600.00	\$600.00	

Annual Session - Postage/Shipping	\$3,000.00	\$1,669.77	\$1,500.00	\$1,500.00	
Annual Session - Printing/Copying	\$8,000.00	\$6,426.96	\$6,000.00	\$6,000.00	
Annual Session - Supplies	\$3,000.00	\$2,121.05	\$1,500.00	\$2,000.00	
Annual Session - In-Depth Workshop	\$12,500.00	\$13,610.94	\$8,500.00	\$9,000.00	cost of approx. 300 participants
Annual Session - Board/Committee Food and Beverage	\$2,000.00	\$1,688.70	\$2,000.00	\$2,000.00	Expenses for working board meals
Annual Session - Food and Beverage	\$102,000.00	\$173,960.15	\$100,000.00	\$165,000.00	F&B minimum per contract including tax and gratuity - include WE and LE
Annual Session - Call for Proposal System	\$5,000.00	\$3,380.00	\$5,000.00	\$5,100.00	for 2020 proposal collection with discount for 2 year agreement
Annual Session - Live Streaming/App	\$20,000.00	\$19,666.54	\$20,000.00	\$5,000.00	App Only
Annual Session - Welcome Event	\$31,250.00	\$45,248.59	\$40,000.00	\$8,000.00	for activities and entertainment
Annual Session - Leadership Event	\$0.00	\$2,075.00	\$8,500.00	\$2,000.00	for activities and entertainment
Annual Session - Life Member Meeting Non Food Related	\$350.00	\$250.00	\$350.00	\$350.00	added to cover cost of gift/décor, etc.
Annual Session - First Timers Event Non Food Related	\$200.00	\$0.00	\$200.00	\$200.00	added to cover cost of marketing items as requested
Annual Session - Audio Visual	\$25,000.00	\$41,494.49	\$33,000.00	\$33,000.00	
Annual Session - Host Affiliate Rebate	\$6,200.00	\$1,906.41	\$0.00	\$0.00	no money allocated since Endowment is covering
Annual Session - Insurance	\$1,100.00	\$1,105.97	\$1,125.00	\$1,125.00	Expo Cancellation Insurance
Exhibit Expense - Decorating Services	\$13,500.00	\$7,615.39	\$10,000.00	\$10,000.00	Exhibit Hall Decorator/Service
Exhibit Expense - Gifts/Refreshments	\$250.00	\$0.00	\$250.00	\$250.00	cost of gifts
Exhibit Expense - Postage/Shipping	\$100.00	\$0.00	\$100.00	\$100.00	
Exhibit Expense - Printing/Copying	\$100.00	\$229.24	\$100.00	\$250.00	
Exhibit Expense -Graphic Design Fee	\$260.00	\$325.00	\$350.00	\$350.00	
	\$574,905.00	\$638,903.84	\$608,204.00	\$617,545.00	
Income Over (Under) Expense	-\$3,340.00	\$8,961.31	-\$69,779.00	-\$51,577.00	\$42,500 additional cash transferred from Reserve Investment Account, \$28,000 revenue carryover from 2018 AS Net Proceeds
				\$18,923.00	

Endowment Contribution Summary

Year of Donation	Total Endowment Donation
2004	\$10,996
2005	\$41,350
2006	\$16,300
2007	\$17,799
2008	\$15,994
2009	\$15,008.75
2010	\$4,880
2011	\$4,045
2012	\$3,085
2013	\$1,604
2014	\$3,835
2015	\$3,831.80
2016	\$250
2017	\$695
2018	\$5,495
2019	\$175
Total Endowment To Date	\$145,343.63

2019-2020 Endowment Funds Planning

It is the association's goal to use some of the financial assets of the association to benefit its members. Each year, after examining the investment performance of the endowment funds, the Investment Committee makes a recommendation to the Board regarding a distribution.

- ❖ \$9,442 was allotted for use in 2018 and 2019
 - ❖ \$12,856 was allocated for use in 2019 and 2020
-

The Endowment Committee recommended, and the NEAFCS Board approved the following member benefits:

- 10 scholarship at \$350 each for members to attend the Joint Council of Extension Professionals (JCEP) Extension Leadership Conference *(the NEAFCS Operating Budget supports an additional 20 scholarships at \$350 each, for a total of 35 scholarships)*
- Stipend for nominees not elected to the board to assist with their additional hotel night
- Funds to provide a Leadership Session at 2019 Annual Session, as well as additional support for continued leadership training for members throughout 2020
- Funds to be used towards NEAFCS Strategic Planning Session and board training
- Support for both the 2019 and 2020 Annual Session host states
- 7 scholarships at \$455 each for members to attend the Public Issues Leadership Development (PILD) Conference *(the NEAFCS Operating Budget supports and additional 13 scholarships at \$455 each, for a total of 20 scholarships)*

NEAFCS Board Annual Reports

President Karen Munden



One year ago, I started my term as President with the song “We Are Family.” As I traveled throughout the country, my mission was to ensure that the National Extension Association of Family and Consumer Sciences (NEAFCS) was known as the “*Family Centered Association*.” We continue to achieved this mission through the work we do in our communities by way of educating individuals and families to improve their quality of life. It has been my immense pleasure spreading this message and serving as your President during the past year. This year has been very rewarding both professionally and personally getting to know many members on a personal level. Several noteworthy things have occurred over the course of the past 12 months’ worth sharing.

- December 3rd was Family and Consumer Sciences “Dining In Day.” Many of us posted information and pictures on Facebook about that day. I personally participated by preparing lunch for the Virginia Beach Department of Agriculture and Cooperative Extension Staff. I also encouraged everyone to dine in whenever possible.
- In January, I had the pleasure to host the National Board during our winter board meeting in Virginia Beach, VA. During this meeting we develop strategies on ways to continue moving our association forward. Input from the board resulted in the development of the Return on Investment (ROI) marketing tool by the National Association Company. Through the leadership of the Vice-President of Awards and Recognition, the “Hall of Fame” recognition was established. We launched the 2019 Annual Session to enable members the opportunity to connect prior to the conference. During the meeting, we participated in a team building activity; this allowed individuals to reveal their talents to work under pressure, be creative, and think critically.
- During the month of February, I participated in the Extension Leadership Conference (ELC) sponsored by Joint Council of Extension Professional (JCEP). A total of 44 FCS Professional attended the conference, twenty-two of those members received First-Timers scholarships to attend ELC. I worked with the Central and Southern Region Directors and the President-Elect to host the NEAFCS Association meeting. During this meeting we learned about characteristics for “Servant Leadership.” NEAFCS was honored to be accompanied by Dr. Bill Hoffman, USDA/NIFA Chief of Staff during our Association Night Out. February was also “Say Yes to FCS” month. Throughout the month, I attended various events and distributed FCS marketing materials to increase the NEAFCS’s visibility.
- As one of three NEAFCS representative for JCEP, I served as the Public Issues Leadership Development (PILD) Conference Chair-Elect. I had the opportunity to present information during the pre-conference webinar as well as the First-Timers session during the conference in April. This year a total of 39 FCS professionals attended the PILD conference; of which 20 received First-Timers scholarships. I also worked with the Vice-President of Public Affairs and Vice-President of Member

Resources to host the NEAFCS Association meeting. During the meeting we developed elevator speeches utilizing the 2019 Impact Statements. These elevator speeches were to be used during our Senate and Congress Legislative visits. NEAFCS participants had the opportunity to hear about FCS from the Federal Perspective and learn about various programs and grants from Dr. Caroline Crocoll, NIFA/FCS Division Director; Beverly Samuel, National Program Leader for Housing and Environmental Health; and Alexandra Alford, Program Specialist for Low-Income Nutrition Education. I represented NEAFCS during the Legislative Luncheon, where I shared our Impact Statements, ROI marketing tools, and information about our 85th Anniversary.

- May started with the NEAFCS mid-year board meeting and ended with the JCEP mid-year board meeting. We took time to review and reflect on the boards' accomplishments and were able to visualize and strategize how to continue moving forward with tasks for the duration of the year during both meetings. NEAFCS's committees were actively working to accomplish the goals set forth in their Strategic Plans for the year.
- During June, I along with the President-Elect attended the American Association of Family and Consumer Sciences conference. I represented NEAFCS during the Exhibit Expo by talking and networking with individuals who had little knowledge about all the work FCS professionals do in Extension. I also, had the opportunity to share information about NEAFCS celebrating our 85th Anniversary, Impact Statements, and Return on Investment marketing tools.
- In July, I had the opportunity to visit with the Western Region Representatives to conduct a site visit at Snowbird Resort, UT for the 2020 Annual Session. During this visit I was accompanied by the Vice-President of Professional Development, President-Elect, Immediate Past President, and the NEAFCS Conference Coordinator. Snowbird Resort's amenities, and scenic views were amazing! The Western Region is already in the process of planning the 2020 Annual Session. Please start making your plans to attend the 2020 Annual Session in Utah September 14-17, 2020. During July I also, hosted a day-long facilitation for JCEP to discuss the future, purpose and direction of the PILD conference.
- The month of August, I worked with the Vice-President of Member Resources, Vice-President of Professional Development, and 2019 Tri-Liaisons, to conduct a 2019 Annual Session First-Timers Webinar, where an overview of "Why Members Should Attend Annual Session" was provided. I highlighted information about our 85th Anniversary, Eastern Region Service Project, and the President's 2019 Charity. My presentation also included information about the President's Reception, Awards Banquet, and the amenities of the Hershey Lodge.

Throughout the year, I participated in the 2019 Annual Session conference calls led by the Vice-President for Professional Development. I learned about all the exciting educational workshops and activities the Tri-Liaisons and their committees have planned for this year's Annual Session. I hope part of your professional and personal development goals for the year included attending the 2019 Annual Session in Hershey, PA.

This has been a very special year, celebrating our 85th Anniversary. I have thought about 85 years of NEAFCS' mission to *educate and recognize Extension professionals who impact the*

quality of life for individuals, families, and communities; I thought about the theme of “Enhance Our Past and Embrace Our Future” for the year. Several of my news articles talk about reflecting on the past and envisioning the future. As a form of solidarity, I was very proud to wear my 85th Anniversary pin during meetings and conferences to mark NEAFCS 85th Anniversary throughout this year.

This year the Vice-President for Awards and Recognition received 614 awards applications from 37 State Affiliates. Two hundred and twenty-two National and Regional awards will be presented during the 2019 Annual Session. The Vice-President for Professional Development received 139 proposals of which 104 were accepted for the 2019 Annual Session Concurrent Sessions, Showcase of Excellence, and Ignite Sessions this year. I would like to acknowledge those members who exhibited their commitment and dedication to the Association by volunteering to serve as judges for the concurrent sessions and/or awards. The Vice-President of Public Affairs received Impact Statements from 40 State Affiliates. The Impact Statements were comprised into 11 categories. The Vice-President for Member Resource indicated NEAFCS’ membership has been constant during the past few years with a total of 2,875 members. This number reflects 1,712 Active Members; 1,147 Life Members; two Transition Members; five Student members; and nine Partner Members.

It was surprisingly overwhelming each month to receive the large number of emails from members who read the Network newsletter and located the Hershey Kiss icon, to get their name placed in the drawing for a free Annual Session registration. Please continue to read the Newsletters, it is a great source to stay abreast of what is happening in the NEAFCS world.

This year the NEAFCS Facebook page was open to the public. We have had more traffic on the page than ever before because of opening the page. If you have not joined NEAFCS’ Facebook page, you are missing out on connecting with like-minded colleagues across the country.

As NEAFCS President, I conducted the following tasks monthly:

- Led NEAFCS board conference calls
- Led bi-monthly President Council conference calls
- Participated in the 2019 and 2020 Annual Session conference calls
- Participated in the JCEP board conference calls
- Assisted with leading the PILD conference calls
- Reviewed Financial Statements and Expense Reports for approval
- Reviewed and approve expense reimbursements
- Reviewed and approve NEAFCS contracts
- Reviewed board meeting minutes
- Consulted with NEAFCS Executive Director to ensure NEAFCS was operating according to Policy and Procedures

As my term as President comes to end, I am reminded that “We are Family”, thus Family is in our name. Therefore, to my NEAFCS family, I like to express my deepest gratitude for all your hard work. I extend a heartfelt **THANK YOU** to the NEAFCS National Board, National Association, Tri-Liaisons, the Eastern Region, National Committee members, and the

concurrent session and award judges. Lastly, Thanks to my State Affiliate and Dr. Ed Jones, Virginia Cooperative Extension Director for all your support!

**President-Elect
Roxie Price**



NEAFCS Board Responsibilities

- Participated in the NEAFCS Post Board meeting after the conference in San Antonio, Texas.
- Participated in the NEAFCS Winter Board meeting in Virginia and helped VPs work on their plans for all sub committees, encouraging more communication with members. The plans were uploaded to the website.
- Participated in JCEP ELC in San Antonio and assisted the senior regional directors during the NEAFCS Affiliate Leadership training.
- Received the JCEP ELC review paragraphs from the members who received scholarships and attended the conference. These were uploaded to the website.
- Participated in the AAFCS conference and all FCS Alliance meetings in St. Louis. I also took on a role as planning co-chair for “I’m a Success Because of FCS” after being asked by Nancy Bock, AAFCS Director. I will serve as the liaison for NEAFCS next year at the meeting.
- Established the NEAFCS Leadership Book Club and facilitated a 6-week discussion video conference. The goal is to improve our members’ confidence in their leadership skills.
- Organized and will present a concurrent session on leadership skills during the 2019 conference in Hershey.
- Participated in monthly NEAFCS Executive Board calls and monthly Presidents Council calls.

Joint Council of Extension Professional (JCEP)

- Participated in the new member orientation for JCEP Board.
- Participated in the JCEP Board meeting in San Antonio, Texas. During the conference, I was a moderator for 2 concurrent sessions.
- Participated in the JCEP Board meeting in Nashville, TN. Learned my roles and responsibilities for the JCEP ELC conference in 2020. I was elected JCEP ELC Co-chair for 2020.
- Participated in monthly JCEP calls.

NEAFCS Annual Session Planning

- Participated in the 2020 NEAFCS conference site visit at the Snow Bird Resort in Utah.
- Participated in monthly annual session planning calls.

This year has been very educational and I am excited for the privilege and opportunity to lead our association as the incoming President.

Secretary
Jessica Trussell



NEAFCS Executive Board

- Participated in Post-Conference Board Meeting (San Antonio, TX), Winter Board Meeting (Virginia Beach, VA) as well as the Mid-Year and Monthly Board Meetings via GoToMeeting.
- Prepared minutes of board meetings.
- Submitted prepared minutes to the NEAFCS President and Executive Director and one additional reviewer monthly.
- E-mailed edited minutes to Executive Board members for approval.
- Submitted approved minutes to the Executive Director for posting on the NEAFCS website.
- Updated running motions list from board meetings and sent to Executive Director for posting on the NEAFCS website.

NEAFCS Network

- Prepared reminder e-mail with article template regarding suggested articles for NEAFCS Network.
- Edited articles and prepared layout for NEAFCS Network, October 2018 -August 2019.
- Wrote article on Winter Board Meeting Highlights & Mid-Year Board Meeting Highlights.

NEAFCS Registration Subcommittee

- Prepared Registration Action Plan.
- Recruited volunteers to serve on the Registration Subcommittee.
- Will conduct Registration Subcommittee Meeting during 2019 Annual Session and recognized the efforts of volunteers.

NEAFCS Bylaws Subcommittee

- Worked with Regional Directors to recruit subcommittee members

Thank you for electing me to serve in this position. This year has been full of wonderful learning experiences and I am looking forward to serving as your secretary for the upcoming year.

Treasurer
Joan Koonce



Finance Committee

- Created financial policies for the organization that were approved by the Board.

- Voted to offer the same member benefits as last year (1 free annual session registration app winner, 5 first timer annual session registration scholarships, 1 free annual session registration per affiliate, and speaker stipends for concurrent and poster sessions). The Board approved.
- Approved the 2020 budget before presenting it to the Board for approval.

Investment Committee

- Discussed year-to-date return (YTD) earned on the essentials portfolio in the reserve and endowment accounts as of December 31, 2018 and decided that the investment selection should not be changed.
- Recommended a distribution of \$42,500 be made from the reserve account, and a distribution of up to \$12,500 be made from the endowment account in 2020 and the Board approved the distributions.

As Treasurer, I also completed the following tasks:

- Reviewed and approved weekly invoices for payment.
- Reviewed and approved monthly financial statements from our management company before presenting them to the Board.
- Reviewed SunTrust checking accounts (awards fund and operating fund) and TD Ameritrade investment accounts (reserve fund and endowment fund).
- Requested the 2019 approved distributions from the TD Ameritrade reserve (\$43,604) and endowment (\$12,856) accounts.
- Reviewed and approved the audit review.

Thank you for the opportunity to serve as your treasurer for the past two years.

Vice President Member Resources **Cindy Schlenker Davies**

- Diversity Committee; Different members of the diversity committee wrote articles for the monthly newsletters. Members from the committee judged the Diversity Award and the committee chair Karim Martinez will present the award at Annual Session. Members of the committee are presenting a Diversity workshop at Annual Session.
- The Exhibit committee met a few times over the year and contacted past and future exhibitors encouraging them to attend the 2019 NEAFCS Annual Session. The committee chair has been Holly Jay. The committee will assist exhibitors in the exhibit hall and help with the Exhibit Forums during Annual Session.
- Membership, Leadership, Mentoring and Life Members met a few times this year. The chair of the committee resigned mid-year so the apprentice, Dianne Christensen took over as chair of this committee. The first timer's lunch at the Hershey Annual Session is planned. This year's event will be a lunch just before the opening session. The life members' event will take place on Tuesday morning of the Hershey Annual Session. There will be a workshop on leadership during Annual Session with Roxie Price and Cindy Schlenker Davies. A panel of past and present NEAFCS board members will be



part of the two-hour session. Encouraging leadership within our association is the goal of this session.

- Journal Committee; The committee has worked to secure articles for the 2019 JNEAFCS. Editing of the articles has been complete. The committee co-chairs, Dana Write and Ashley Dixon kept up with their committee and encouraged NEAFCS members to submit articles or help with editing the JNEAFCS this year. Some money was allocated in 2018 by the Board to help with formatting and a final edit of the JNEAFCS. The Journal should be out in November 2019.

Roxie Price began an online Book Club on leadership in 2019. The members of the club joined via the NEAFCS members Facebook page. They had Zoom meetings and discussed the book *Small Acts of Leadership* by G. Shawn Hunter.

A mentoring program for NEAFCS is in the planning stages and will be shared with members during the 2019-2020 year.

I have enjoyed my first year as the VP of Member Resources and appreciate the opportunity to serve NEAFCS members.

Vice President Professional Development Jayne McBurney



- The Professional Development Subcommittee met virtually in the fall to discuss the process of planning for the 2019 Annual Session. Co-Chairs Marcia Parcell and Candace Heer presented a webinar for those interested in learning more about the proposal process. They also presented a webinar for reviewers after the call for proposals ended. During the period, 141 proposals were received, 95 for concurrent sessions, and 46 for Showcase of Excellence. Of these proposals, 46 were accepted for concurrent session, 26 for Showcase of Excellence, and an additional 6 proposals were added for the Ignite/World Café.
- The Webinar Committee, chaired by Leslie Shallcross was able to recruit presenters for six webinars to be presented through NEAFCS resources. In addition, other webinars provided by members in their respective states were advertised as opportunities for professional development, independent of the association. The webinar committee accepts and reviews proposals on a rolling basis throughout the year.
- Annual Session Planning began monthly Liaison calls in November for the 2019 Annual Session in Hershey, PA. Teresa Mayhew, Denise Continenza, and Lynn James worked with local committees to plan the Welcome Event, In-Depth Sessions, and Pre-conference offerings. Planned by the Eastern Region led by Sharon McDonald, the meeting will provide professional development and wonderful networking opportunities for the NEAFCS membership. Meetings have already begun for the 2020 Annual Session in Snow Bird, UT being planned by the Western Region led by Mary Ellen Fleming, with meeting tri-liaisons Theresa Hunsaker, Kathy Riggs, and Sheila Gains.

As Vice President for Professional Development, I also completed the following tasks:

- Monthly NEAFCS Network articles have been provided to the membership through Professional Development, guest writers have included the Hershey Annual Session tri-liaisons who help build excitement for the gathering.

Both Sub-Committees welcome new members who are interested in serving the membership by planning and providing opportunities for professional growth for the membership. If you are interested in learning more, contact one of the co-chairs or Jayne McBurney to learn more!

Vice President Public Affairs

Julie Garden-Robinson



- Advocacy subcommittee: Finalized Extension Living Well Month. Helped create and/or reviewed new social media posts for the NEAFCS Facebook page. Promoted use of the Facebook page by changing it from a “closed group” to a public group with help from the management company. Encouraged affiliates to submit “Living Well” ideas for posting on website.
- Education subcommittee: Organized editorial staff for NEAFCS IMPACT 2019 and recruited new content editors for 11 Impact sheets, two more than last year. There were 329 submissions (61 more than last year) from 37 states, one less state than last year. We completed all Impact reports in time for PILD and worked with subcommittee member to create infographics to share on Facebook.
- Managed 2019 PILD 1st Timer’s Scholarship program. Worked with Management Company to collect submissions and follow-up reflections/photos in an online format. Selected awardees in time for Early Bird Registration; 20 of the 20 available scholarships were awarded, one dropped out and an alternate was notified. Worked with awardees to submit a reflection paragraph by April 30, 2019 using the online portal. Organized the reflection submissions for publication in NEAFCS Network for publication as newsletter articles and as an online article.
- Served on PILD planning committee and fulfilled roles (helped at registration desk, served as bus captain on Moonlight Monument tour, introduced speaker and served as room monitor, helped host the NEAFCS meeting [39 attendees] and supported other subcommittee activities). Helped facilitate an activity to develop “elevator speeches” at the NEAFCS meeting at PILD.
- Served as the liaison on the “Say Yes to FCS” campaign on the AAFCS planning team. Helped promote and participated in the “Twitter Chat.”
- Marketing and Communications Committee: promoted/helped organize and facilitate the NEAFCS merchandise and booth merchandise through newsletter articles and Facebook messages.

Thank you to all the Public Affairs committee members for your help in fulfilling our plans! We appreciate all the state affiliate members who submitted impact reports, shared Facebook messages, attended PILD, helped at the merchandise booth and participated in the other

Public Affairs activities. Your input and energetic participation keeps our organization viable for the next generation!

Vice President Awards & Recognition

Susan Routh



Awards:

- Secured funding for the 2019 Clean and Healthy Families and Communities from the American Cleaning Institute, 2019 Dean Don Felker Financial Management Award from Purdue University and Indiana affiliate, and the 2019 Extension Housing Outreach Award from Montana State University and the Extension Section of the Housing Education and Research Association.
- Edited and posted 2019 National Awards Manual and Awards-at-a-Glance online by the December 1st deadline. The 2019 Manual became “interactive” by linking award pages and judging sheets with the Table of Contents.
- In collaboration with committee chairs, developed plans of work and submitted by deadline.
- The Training Committee led by Diane Reinhold (IL) and Keishon Thomas (GA) presented “Awarding Today’s Leaders While Building the Leaders of Tomorrow” Webinar, an awards training webinar for NEAFCS members.
- By March 15, 2019, a total of 496 applications were submitted by 41 affiliates for state award judging.
- With the Regional Directors’ assistance, recruited 65 judges to judge 404 award applications that were advanced to national/regional judging.
- Created the “Judges Training Video” with the assistance of Will Ferguson and distributed to the judges.
- Developed the proposal guidelines for how to submit a new NEAFCS award category. The form is located on the NEAFCS website under “Other Awards Information.”
- Communicated with Beverly Samuel who led the EDEN committee that proposed a new NEAFCS award, the Extension Disaster Education Award, which will be unveiled in the 2020 NEAFCS Awards Manual. The new award category was approved by the Board.
- Participated in the Ceremony committee web-conference meeting in which committee members developed recommendations for restructuring the 2019 Awards Ceremony. On behalf of the committee, I presented to the Board the recommendations to present the Communication awards during the Open Session with the remaining awards presented during the Awards Banquet.
- Participated in the Support and Sponsorship committee web-conference meeting in which the committee made plans for the online Silent Auction Gallery. The Gallery which is hosted on the NEAFCS website features items that will be sold during the 2019 Silent Auction.
- Prepared the 2020 Awards budget and submitted for review by the Finance Committee.

As Vice President for Awards and Recognition, I also completed the following tasks:

- With the assistance of the awards committee, Board, Danielle Jessup and Will Ferguson, we submitted a “Power of A” award application on behalf of NEAFCS. The “Power of A” awards are sponsored by the America Society of Association Executives of which Partners in Association Management, the NEAFCS Management Company, is a member. The application focused on the awards program and was submitted in the “Power to Enrich Lives” category. The application did not receive recognition in 2019. Plans are made for application development and resubmission in 2020.
- With input from the Board, the guidelines for the NEAFCS Hall of Fame were developed. The Hall of Fame award recognizes an NEAFCS member who has made significant contribution to the organization. 2019 will be the inaugural year for this member recognition.

Words cannot adequately express how much I am thankful for the opportunity to serve NEAFCS with such an outstanding team of professionals on the National Board. I am grateful for the support of our wonderful team at the national office. Thank you, Affiliate Vice Presidents, Awards Sub-committee chairs and members for investing in the NEAFCS awards program. I appreciate the support of the Oklahoma administrators for allowing me to have this professional opportunity. Thank you!

Southern Region Director
Dianne Gertson



- Facilitated monthly communication between Southern Region and NEAFCS Board
- Represented NEAFCS at JCEP. Facilitated brainstorming session centered around annual session and member benefits and presented responses to Board
- Shared Annual Session information with Southern Region Affiliate Presidents
- Encouraged Southern Region Affiliates to submit Impact Statement data, apply for awards, apply for scholarships, act as awards judges
- Assisted in judging of First Timer’s Scholarships

As Regional Director, I also completed the following tasks:

- Worked with Regional Directors to create a PowerPoint for Affiliate President Webinars. Included information on upcoming Annual Session
- Worked with NEAFCS Staff Will Ferguson to complete the Parade of States PowerPoint
- Facilitated Southern Region Business Meeting

Thank you for allowing me the opportunity to serve as Southern Region Director. To the NEAFCS Board, it has been an honor and a pleasure to work with you to move our association forward. To Partners in Association Management, THANK YOU!

Eastern Region Director
Sharon McDonald



As this is my first year in the position, I spent the first several months learning about my responsibilities and getting to know other members of the board.

- I feel it is important to communicate information from the board meetings to members, so I made it a priority to send a monthly email to the East Region Affiliate Presidents after each board meeting updating on board actions and other information.
- In addition to the monthly updates, I communicated other information as requested by the various National Vice Presidents such as proposal deadlines for PILD, Annual Conference, Award Judges, Committee member needs and others. I reviewed materials for updates and awards and served as Wellness Award Judge and judge for First Timer Scholarship applications. Met with Jan Scholl to discuss 85th Anniversary proposal and video and connected her with the management company for further information.
- I submitted Networking news articles according to schedule, highlighting East Region affiliate activities. Promoted National Dine in Day, among affiliates. I have attended the monthly board meetings, the mid-winter board meeting in Virginia Beach and the mid-year meeting via webinar
- Since the 2019 annual conference is in the East, I participated in the monthly annual session conference calls, secured a pre-conference speaker and have been assisting the tri-liaisons in keeping the East Presidents and thus members informed of activities and needs of the committee for volunteers.
- I held a webinar with East Affiliate Presidents to review their roles and other leader roles and responsibilities at annual session. Participated in call with VP of Member Resources to provide input on the First Timers webinar.
- I am working to fill the national board positions for the By-laws, Finance and National Nominating Committee with East Region representatives. I will also be conducting the regional meeting at the Hershey annual session.

As Eastern Region Director, I also completed the following task:

- On the urging of our current President, I submitted a challenge to eastern membership to have 100% attendance in Hershey and to have all those attending participate as a volunteer in some aspect of the conference.

Just a big thank you to everyone for a terrific job in being the first to host an annual session using a regional model! Special thanks to our tri-liaisons Terri Mayhew, Lynn James and Denise Continenza for all their hard work in making this a successful session.

Also, thank you to the East Region Affiliate Presidents for being so responsive and sharing information with your members - making my job much easier!

Western Region Director
Mary Ellen Fleming



- Attended monthly board meetings.
- Attended Winter Board Meeting.
- Submitted articles for the NEAFCS Network News
- Annual Session 2020 in Utah: Secured co-chair from Colorado for the 2020 Annual Session in Utah. Sheila Gains of Colorado will serve as co-chair along with Teresa Hunsaker and Kathleen Riggs of Utah. Have worked with Naomi Brower, Affiliate President in Utah by phone and email in answering questions and concern's with Utah's chairing of the Annual Session in 2020.
 - Requested hospitality items from Western Presidents for 2020.
- Awards: Secured reviewers for NEAFCS awards. Reviewed hall of Fame and Friend of NEAFCS Applications.
- Handbook Committee: Served on the Annual Session handbook review committee
- Secured reviewers for JNEAFCS
- Secured nine judges for Awards Applications
- Let the national office know the Hawaii affiliate has dissolved
- Sent the following emails to the Western Region Presidents
 - Encouraging Awards submissions and deadline
 - Encouraging attendance and application for JCEP scholarship
 - Encouraging PILD attendance and application for PILD scholarship
 - Encouraging applications for the Hall of Fame Awards
 - Requesting reviewers for awards applications
 - Requesting reviewers for JNEAFCS articles
 - Sent out notice of state sales table
 - Sent reminder of affiliate scholarships for Annual Session
 - Sent email regarding the silent auction
 - Sent email requesting budget committee member effective January 1, 2020

As Regional Director, I also completed the following tasks:

- **Leadership Workshop at Annual Session 2019:** Served on a committee to offer a leadership workshop at Annual Session for those interested in leadership opportunities at the state and national levels.

My first year as Western Director has been a learning experience. I want to thank the management company and the board for all the help they have afforded me in this first year as Western Director.

Central Region Director
Ellen Bjelland



- Co-led the NEAFCS sessions at JCEP in San Antonio with Dianne Gertson. I also facilitated a session on Servant Leadership as part of my responsibilities for NEAFCS at JCEP.
- Sent regular emails to affiliate presidents regarding board requests and Central Region business.
- Sought input from affiliates and submitted articles to NEAFCS Network as requested by Board Secretary Jessica Trussell.
- Called or emailed individuals from the Central Region and encouraged them to apply for 2019-21 Board positions.
- Recruited individuals to judge awards applications.
- Responded to the questions and concerns of affiliate members in a timely manner.
- Recruited a volunteer to fill a one-year term on the By-laws Committee.
- Promoted Annual Session activities such as the state sales tables, silent auction,
- Reviewed and revised the Affiliate Officer Webinar (PowerPoint) that was delivered by the Regional Directors in August.
- Actively participated in Board meetings.
- Contacted affiliate presidents regarding voting delegates, nominating committee members, and volunteers for the Central Region Business meeting.
- Reviewed Board documents as part of Board responsibilities, including financials and policies.
- Encouraged affiliates/members to submit articles to JNEAFCS.
- Shared the 2019 NEAFCS Return on Investment infographic with affiliates for use in marketing the value of NEAFCS membership.

As Regional Director, I also completed the following tasks:

- I participated in the NEAFCS Leadership Book Club when my schedule allowed. I found this opportunity to be thought provoking and another way of connecting with colleagues across the country.
- I am very proud of the work of the 2017-2019 Board and its efforts to engage members and provide additional member benefits. Your suggestions have been heard!

Thank you to the members of the Central Region for allowing me to serve as your Director for the last two years. You're the best! I have so enjoyed getting to know more of you on an individual level. My hope is that we as an organization can draw upon both our individual and group strengths to create a more vital and relevant NEAFCS!

Immediate Past President

Lora Lee Frazier Howard



One of the highlights this year was working with our NEAFCS Nominating Committee, a group of dedicated members of NEAFCS. They provided us with an impressive slate of candidates for the 2019 new officers.

- I served on the Annual Session Handbook Review Committee as well as attending monthly Board calls and bi-monthly President Calls. I was honored to serve on the Site Review Committee for Annual Session 2020. Past Presidents also serve as Chair of the Management Company and the Executive Director Evaluation Committee.
- I have served as one of your JCEP representatives attending monthly meetings, co-chairing the New Officers Committee and attending the Winter Board Meeting. I am currently serving as Chair of the JCEP Policy Committee.

I encourage you to say “yes”, if you are asked to serve as an officer or sign up to become a committee member. You will be making an investment in your own leadership development. Thank you for giving me the opportunity to serve our association. It has been one of the biggest highlights of my thirty-eight years with Extension.

Historian

Carol Schlitt



I’ve enjoyed being your historian for the past 7 years and researching questions posed by members. This being the 85th year of our organization I was involved with the 85th Anniversary Committee and wrote an article for the August eNEAFCS, assisted with the 85th Anniversary Scavenger Hunt (researched answers) and with Dr. Jan Scholl presented a webinar in September “Celebrating 85 years: A History of Extension FCS.”

As this is the first Annual Session (AS) I’ve missed in 28 consecutive years and as I usually share a tidbit of history of the state where the AS is being held, I’d like for you to know that NEAFCS has held 4 AS in Pennsylvania: 1969 and 2005 in Philadelphia and 1988 and 2013 (Galaxy IV) in Pittsburgh. I found in the 1988 Spring issue of The Reporter advertised flights to Pittsburgh at “5-40% discounted fares.” At that time you could fly from Atlanta to Pittsburgh for the low price of \$310.79. Today you can fly from Atlanta to Pittsburgh for approximately \$230. When you factor in that the average salary of a Home Economics Agent at that time was only \$20,000 to \$25,000 it was very expensive to fly to the AS. It was quite common for 3-4 agents to drive to the AS and then share a room to save money (4 agents in one room was only \$122 a night or \$30.50 per person in 1988.) That AS had 1040 attendees and first timers enjoyed High Tea on the opening day.

I hope you are having a wonderful AS in Hershey. I'm eating a Hershey Kiss every day to remind me of all the fun, fellowship and knowledge I would have gained if I were with you today. See you in Utah in 2020.

NEAFCS Journal of Extension (JOE) Board Representative Dana Wright

2019 has been a productive year for the Journal of Extension (JOE) board of representatives. Most recently, the board in collaboration with Oklahoma State University and eXtension was awarded the USDA/NIFA **New Technologies for Ag Extension (NTAE)** grant. Grant funds will be used for enhancement of electronic extension (E3), a web-based information system. JOE's primary role in the project will be to provide peer review of five eFieldbooks. These web based Fieldbooks will allow extension professionals the flexibility to have discussions related to the establishment of processes and can aid in the delivery of new programs (2019 eXtension). To remain true to the mission of JOE, only CES content will be reviewed.



In May, the editorial committee shared the exciting news that JOE is now indexed in the Web of Science Core Collections Emerging Sources Citation Index (ESCI). This accomplishment is attributed to the board's efforts to advance the quality and value of JOE within the academic community. This achievement is pivotal to the exposure of not only JOE's content but, Extension as well. The committee is pleased to have achieved this accomplishment.

EJI representatives have been working diligently to develop the 2020 Strategic Plan. Board members are currently reviewing the plan and will continue to move the project forward toward completion. The new strategic plan places priority on 1) The delivery of high-quality journal articles and improved efficiency by creating a sustainable editorial model, 2) creating a new website for JOE. The website will be built using an open management system that will help to better manage content, ultimately improving user experience. 3) Increasing visibility and participation from members with JOE and Extension jobs. The hope is to increase submissions by authors, readership, and administrative support. Lastly, the board feels it is important to establish the financial stability of JOE through better fiscal management, reporting and establishment of targeted reserve levels.

JOE and the board of representatives are dedicated to providing Extension professionals with high-quality, real-time resources that continue to propel the profession to new levels of excellence. I encourage FCS professionals to share ideas about how the board can increase the number of articles submitted for publication, and readership. As your representative, I am happy to share your thoughts and ideas with the board.

As I approach the end of my first year serving as the NEAFCS representative with JOE, I reflect on how many new colleagues I have met and how much the board has accomplished in this short time. My time has been spent becoming familiar with my roles and responsibilities as

a board member. I am honored to have this opportunity and look forward to representing my fellow FCS colleagues the next two years. I am excited about this learning experience and furthering my professional development. If you have questions, or thoughts to share you may reach me at dana.wright@mail.wvu.edu.

NEAFCS Executive Director/National Office Danielle Jessup and Staff



As your management company, we handle the day to day operations of the association. A few things that we worked on over the last year that are of important to the membership are listed below.

- Negotiated firm contracts with future Annual Session hotels (2021 and 2022)
- Proposed changes to the Annual Session Handbook and worked with the Annual Session Handbook Committee to produce a new manual
- Reviewed and updating the Policies and Procedures Manual as directed by Board
- Served as the liaison for all committees and subcommittees
- Administered webinars for members
- Managed social media accounts and created NEAFCS Instagram page
- Created Facebook pages for Life Member and First Timer groups
- Worked closely with the 2019 Annual Session liaisons
- Prepared the proposed 2020 budget for consideration
- Worked with the Finance Committee and Endowment Committee to review new member benefits for consideration
- Worked with the auditor to file annual reports and the 990 Federal Tax Report as prepared by accountant.

Elizabeth, Will and I have really enjoyed working with NEAFCS. In January of 2020, we will have completed 3 years with the organization and I am pleased to announce the board has approved another 2 year contract with Partners in Association Management. We are excited to continue this journey with you!

2019 NEAFCS Regional Business Meeting

Tuesday, October 1, 2019 ~ 11:15 AM – 1:15 PM

Attire: Business Casual ~ Plated Lunch Provided

Presiding Regional Directors

Ellen Bjelland (ND) – Central
Sharon McDonald (PA) – Eastern
Dianne Gertson (TX) – Southern
Mary Ellen Fleming (CO) – Western

Welcome/Call to Order

Appointment of Recorder, Minutes Reviewers, and Parliamentarian

Approval of Agenda

Roll Call of States

Regional Awards Presentations

Approval of 2018 Regional Business Meeting Minutes

Recognition of Current National Nominating Committee Members

Welcome from NEAFCS Leadership

Karen Munden, President & Roxie Price, President-Elect

Endowment Committee Presentation

2020 Annual Session Invitation

New Business

Election of 2020 National Nominating Committee Members

Candidate Speeches/Regional Director Elections

(Central & Southern Regions only)

Regional Director Report

Adjourn

Room Locations:

Central Region – Empire Ballroom, Confection Hall Level
Eastern Region – Crystal A Ballroom, Confection Hall Level
Southern Region – White Room, Main Level
Western Region – Cocoa Suite 1, Main Level