



Submitting Articles to JNEAFCS

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The Journal of NEAFCS is a peer-reviewed journal full of helpful articles to keep professionals in the association up-to-date on current research, best practices and the implications of programs on Extension. JNEAFCS is constantly seeking quality articles for completing their yearly Journal.

If you are looking to submit – here are a few helpful tips!

- Manuscripts are all submitted electronically via the directions on the NEAFCS website.
- Articles must fit within one of three categories:
 - **Research:** discusses research procedures and outcomes, whether basic or applied, quantitative or qualitative, which are essential to successful Extension programs.
 - **Best Practices:** may not always incorporate a research component, but should focus on lessons learned through practical applications.
 - **Implications for Extension:** features trends and other emerging issues of benefit to Family and Consumer Sciences professionals.
- Attach two separate copies of your manuscript – one is a blind copy with no identifying information (names, institutions or geographic information) and one manuscript that includes all information.
- One author **MUST** be a current member of the National Extension Association of Family & Consumer Sciences.
- Get a colleague who knows English grammar and the APA formatting to review your manuscript before submitting it.
- Closely following the guidelines on the website will improve your acceptance rate.
 - The text should be double spaced (both in paragraph spacing AND sentences), using Times New Roman, with 12-point font size, and 1-inch margins. All pages must have a running head and page numbering.
 - Articles should be 8 pages or less, not including references or appendices.
 - All manuscripts must include a cover page, abstract, introduction, a comprehensive literature review, objectives/purpose, method, results/findings, and summary/discussion.
 - Use the Author's Checklist (on-line resource) to make sure you meet ALL required guidelines **BEFORE** submitting. Not following the guidelines results in immediate disqualification for publication that year.

Submitting articles to the JNEAFCS is a great opportunity for peer-reviewed publication. If you are looking to add some professional writing experience to your resume and career experience, this Journal is an excellent way to get that experience. In Extension,

there is a lot of great work that is going on. Please take the time to document, write and share your great research and programming with other agents.